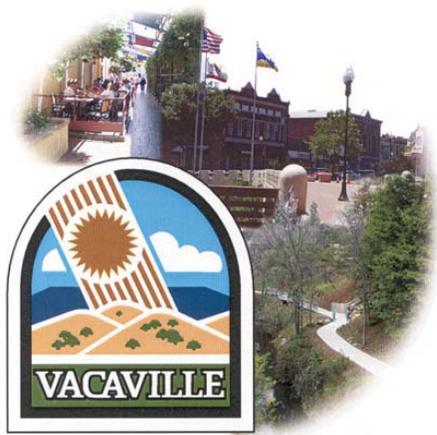


OPERATING BUDGETS



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CITY COUNCIL AND TREASURER

The City of Vacaville is a general law city with a Council-Manager form of government. The City Council has five members including the Mayor, who are elected by Vacaville voters on a citywide basis (“at large”) to alternating four-year terms.

The City Council acts as a legislative and policy-making body. The responsibilities of the City Council are to establish and approve the local laws, policies, and budget that guide the current operations and future direction of the City. The City Council also serves as the governing body of the Vacaville Redevelopment Agency and the Vacaville Housing Authority. The City Council appoints the City Manager and the City Attorney.

The City Treasurer, also an elected position, oversees safekeeping of public funds.

BUDGET HIGHLIGHTS

The FY 09-10 budget includes a monthly salary of \$829 for councilmembers and \$70 for the City Treasurer, plus allowances for mileage. A small amount for training, travel and supplies is also included in the budget.



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**City of Vacaville
FY 2009-2010 Budget**

CITY COUNCIL & CITY TREASURER

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$67,040	\$88,435	\$89,482	\$93,157
Services and Supplies	9,903	8,719	8,369	6,601
Indirect Costs	0	0	0	0
One-time Costs	0	0	0	0
Technology Costs	0	0	0	0
Total Operating Expenditures	\$76,943	\$97,154	\$97,851	\$99,758
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$76,943	\$97,154	\$97,851	\$99,758
Source of Funding:				
General Fund - Discretionary Revenue	\$76,943	\$97,154	\$97,851	\$99,758
Total Sources of Funding	\$76,943	\$97,154	\$97,851	\$99,758
Functional Distribution:				
City Council	\$74,994	\$93,627	\$93,043	\$96,450
City Treasurer	1,949	3,527	4,809	3,308
Total Distribution	\$76,943	\$97,154	\$97,851	\$99,758



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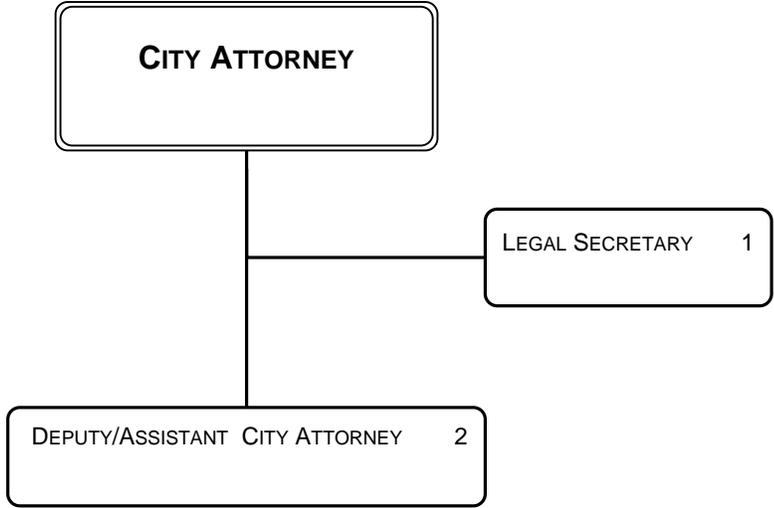
CITY ATTORNEY'S OFFICE

The City Attorney's Office reviews matters coming before the City Council for legal sufficiency; advises City staff and City Council on the legal issues faced by the organization; prepares or reviews ordinances, resolutions, contracts, and other legal documents; and provides for appropriate representation for the City in all legal proceedings. The City Attorney is appointed by the City Council.

BUDGET HIGHLIGHTS

The FY 09-10 proposed budget for the City Attorney's Office reflects continuation of existing staffing. Also included is the continuation of the contract with a Third Party Administrator for General Liability which was implemented last fiscal year.

CITY OF VACAVILLE
CITY ATTORNEY'S OFFICE



TOTAL FULL TIME POSITIONS
4

**City of Vacaville
FY 2009-2010 Budget**

CITY ATTORNEY'S OFFICE

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$796,368	\$871,520	\$877,377	\$869,994
Services and Supplies	31,334	32,569	47,339	44,639
Indirect Costs	22,627	23,774	22,214	21,108
One-time Costs	0	0	0	0
Technology Costs	5,280	3,272	4,868	4,025
Total Operating Expenditures	\$855,609	\$931,136	\$951,798	\$939,766
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$855,609	\$931,136	\$951,798	\$939,766
Source of Funding:				
General Fund - Discretionary Revenue	\$855,609	\$931,136	\$951,798	\$939,766
Total Sources of Funding	\$855,609	\$931,136	\$951,798	\$939,766
Functional Distribution:				
City Attorney	\$855,609	\$931,136	\$951,798	\$939,766
Total Distribution	\$855,609	\$931,136	\$951,798	\$939,766



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CITY MANAGER'S OFFICE

The City Manager is appointed by the City Council to serve as the chief executive officer of the organization. In addition to providing support to the City Council and administrative direction to City departments consistent with council policies, the City Manager's Office is responsible for intergovernmental relations, economic development, and public information, as well as the Americans with Disabilities Act (ADA) Title II compliance and the City's information technology (IT) functions. The IT Division provides daily technical support of all hardware and software, implements projects, and provides long range planning and improvements of related infrastructure.

The budget for the City Clerk function, an elected position responsible for maintaining official City records and the conduct of municipal elections, is also located in the City Manager's Office.

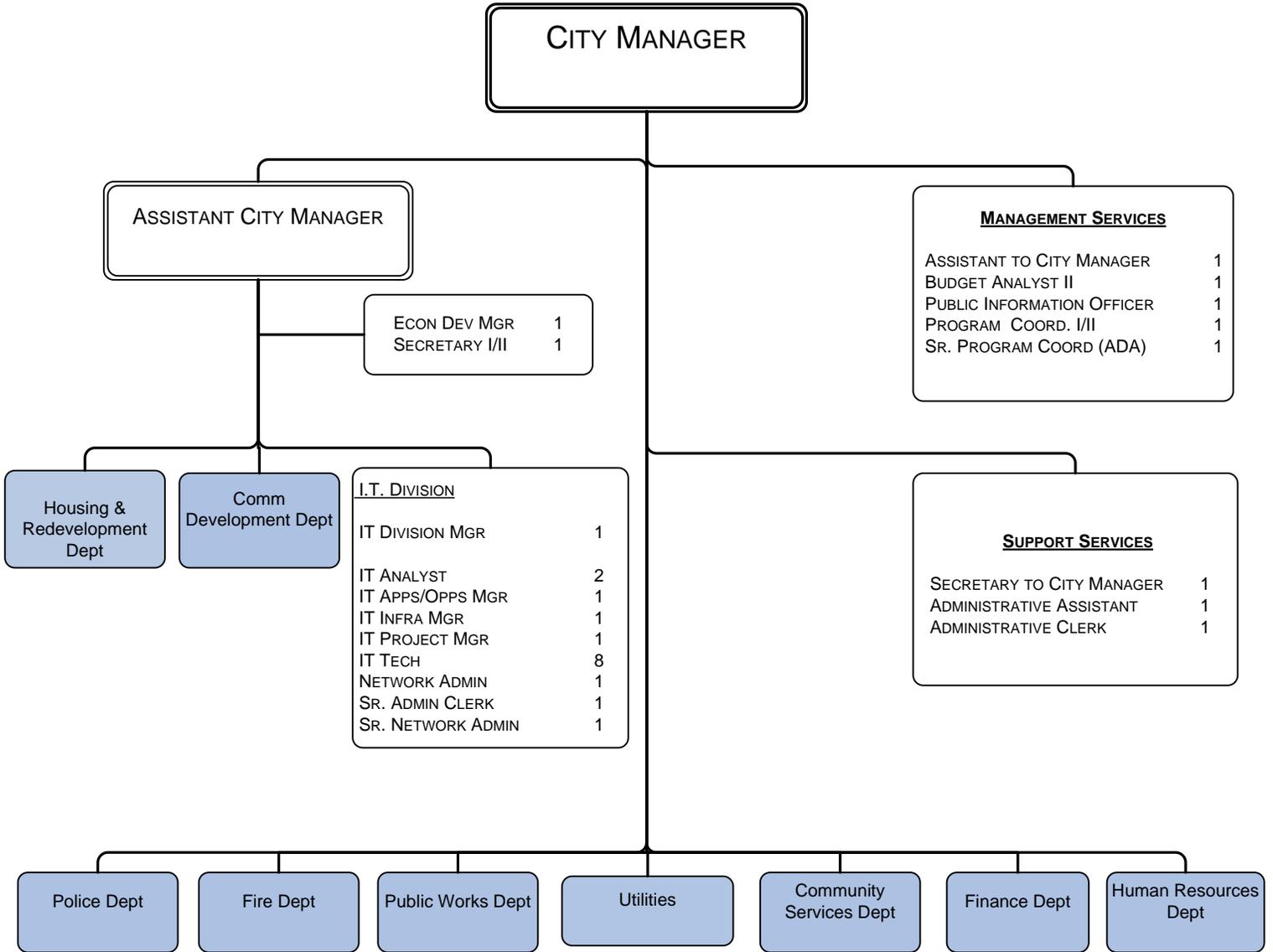
BUDGET HIGHLIGHTS

The proposed FY09/10 budget for the City Manager's Office includes the continued suspension of five General Fund positions. These are four IT Technicians and a Program Coordinator I/II position, each of which became vacant through resignations. The loss of the Technicians impacts the IT Division's ability to respond to department service calls. We will continue to monitor service levels in IT.

The budget has further reductions to services and supplies including those related to combining the Vacaville View newsletter with the Community Services Events Guide for savings in printing and postage costs. Overall, the budgets for the City Manager's Office, Public Information Office, and ADA have been reduced an additional 2% (\$25,000) beyond the previously implemented reductions. The ADA operating budget is supplemented by Gas Tax and Redevelopment funds for projects to improve accessibility in the rights of way and public facilities. The ADA Advisory Committee will be making their project recommendations for the coming fiscal year.

As in FY08/09, there is again no General Fund CIP budget proposed.

CITY OF VACAVILLE
CITY MANAGER'S OFFICE



Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
29

**City of Vacaville
FY 2009-2010 Budget**

CITY MANAGER'S OFFICE

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	2,646,124	\$2,800,328	\$2,850,825	\$2,696,816
Overtime	23,478	26,586	28,148	30,092
Services and Supplies	185,599	290,570	319,849	256,305
Offset for Telecom Charges to Other Depts	(618,242)	(732,840)	(655,694)	(668,809)
Indirect Costs	585,545	541,779	530,842	538,026
One-time Costs	0	42,487	0	0
Technology Costs	65,181	22,574	62,941	58,867
Total Operating Expenditures	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297
Source of Funding:				
General Fund - Discretionary Revenue	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297
Total Sources of Funding	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297
Functional Distribution:				
City Manager/City Clerk	\$864,376	\$893,313	\$902,738	\$853,629
Public Information Officer	170,706	206,650	259,928	174,159
Accessibility Programs (ADA Title II)	58,302	77,126	116,879	94,636
Geographic Information Systems (GIS)	0	0	0	207,502
Information Technology & Telecomm	1,794,301	1,814,395	1,857,366	1,581,372
Total Distribution	\$2,887,685	\$2,991,484	\$3,136,910	\$2,911,297



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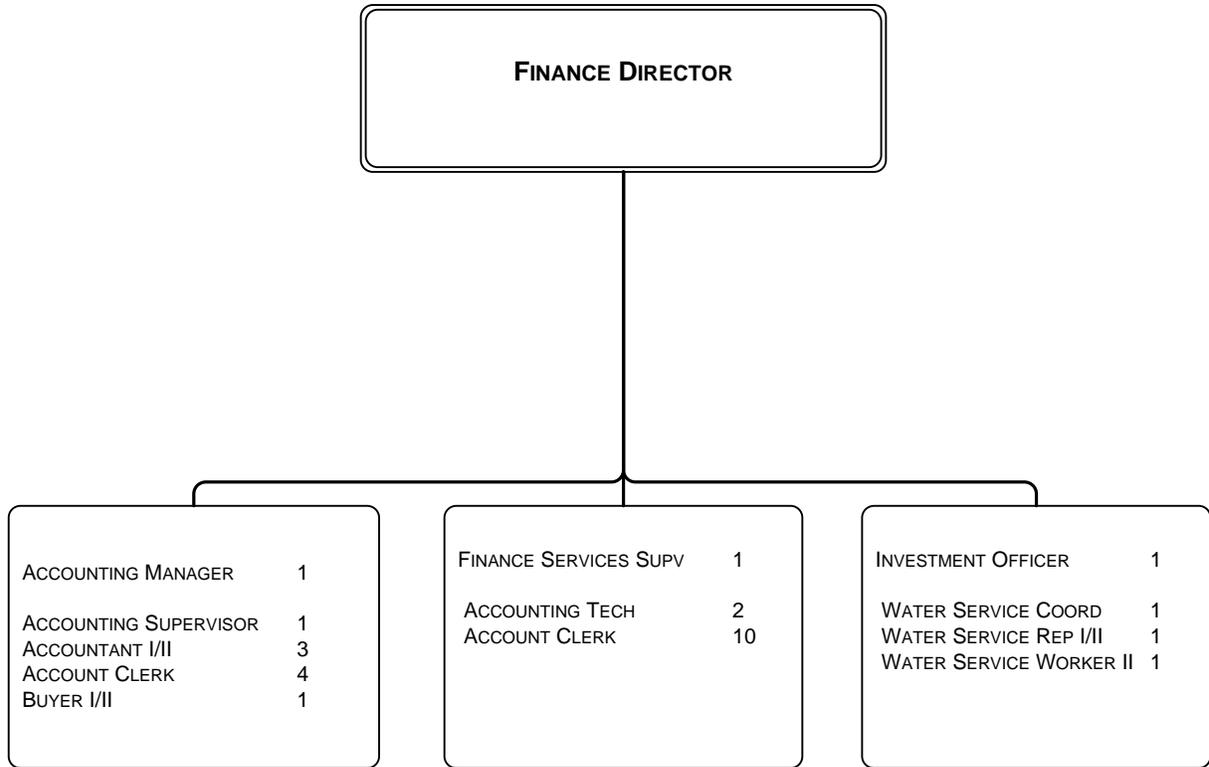
FINANCE DEPARTMENT

The Finance Department is responsible for the following activities: financial accounting and reporting systems; employee payroll; accounts payable and accounts receivable; meter reading, utility billing and collection; cash and investment portfolio management; and ongoing administration of the City's long-term debt transactions and community facilities districts. The department has received state and national awards for excellence in financial reporting for the past 17 years.

BUDGET HIGHLIGHTS

Major operating goals for budget period include implementing HR Web to allow employees to update their information in the Eden system as well as to submit timesheets electronically, saving staff time for data input. The Department will continue implementation of the water meter radio-read program as well as updating the City's purchasing policies and procedures.

FINANCE
DEPARTMENT



TOTAL FULL TIME POSITIONS
28

Frozen positions, as shown in the summary of positions, are included above.

**City of Vacaville
FY 2009-2010 Budget**

FINANCE DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$1,941,422	\$2,051,176	\$2,272,590	\$2,241,249
Overtime	6,042	4,993	4,334	4,486
Services and Supplies	371,024	374,418	379,333	366,253
Indirect Costs	77,978	84,222	81,178	79,078
One-time Costs	0	0	0	0
Technology Costs	42,239	46,015	41,800	38,491
Total Operating Expenditures	\$2,438,705	\$2,560,824	\$2,779,234	\$2,729,557
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$2,438,705	\$2,560,824	\$2,779,234	\$2,729,557
Source of Funding:				
General Fund - Discretionary Revenue	\$2,131,173	\$2,318,691	\$2,433,341	\$2,238,887
General Fund - Functional Revenue	307,532	242,133	345,893	490,670
Total Sources of Funding	\$2,438,705	\$2,560,824	\$2,779,234	\$2,729,557
Functional Distribution:				
Finance Admin	\$432,366	\$462,524	\$452,337	\$446,323
General Accounting	881,531	930,261	1,021,371	1,001,295
Revenue and Collections	1,124,808	1,168,039	1,305,526	1,281,939
Total Distribution	\$2,438,705	\$2,560,824	\$2,779,234	\$2,729,557



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HUMAN RESOURCES DEPARTMENT

The Human Resources Department provides recruitment, classification, salary and benefits administration, workers compensation, training and development, and employee relations services.

BUDGET HIGHLIGHTS

The Management Analyst I/II (risk management) and Senior Secretary positions will again be held vacant this fiscal year. The duties of these positions have been absorbed by other staff through a department reorganization and improved efficiencies. In FY09/10, preparation for negotiations will begin as the contracts with several bargaining units will be expiring in the first half of the following year and the health reopener is scheduled for July 2010. Human Resources continues to enhance the citywide safety program and is assisting all departments in the implementation of their Succession and Leadership Plans. The Department has created performance measures for all functional areas and will begin tracking related data in FY09/10.

HUMAN RESOURCES
DEPARTMENT



Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
12

City of Vacaville
 FY 2009-2010 Budget

HUMAN RESOURCES DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$1,085,524	\$1,128,336	\$1,139,330	\$909,683
Overtime	73	732	191	198
Services and Supplies	206,300	133,132	138,440	131,483
Indirect Costs	43,049	46,007	42,158	40,637
One-time Costs	0	0	0	0
Technology Costs	6,098	13,293	21,293	17,629
Total Operating Expenditures	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630
Source of Funding:				
General Fund - Discretionary Revenue	\$1,333,644	\$1,314,101	\$1,334,714	\$1,090,128
General Fund - Functional Revenue	7,400	7,400	6,698	9,502
Total Sources of Funding	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630
Functional Distribution:				
Human Resources	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630
Total Distribution	\$1,341,044	\$1,321,501	\$1,341,412	\$1,099,630



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DEPARTMENT OF HOUSING AND REDEVELOPMENT

The Department of Housing and Redevelopment (DHR) is responsible for implementing housing, revitalization, and neighborhood services for the City. DHR operates the Section 8 rent subsidy programs for both the City and Solano County; and administering federal Community Development Block Grant (CDBG) funds to benefit lower income households and neighborhoods. In addition, DHR functions as a community revitalization lender for housing occupied by low income renter or owner households and coordinates revitalization efforts in downtown Vacaville and other Redevelopment project areas. DHR also operates the Code Compliance program and serves as staff for the Vacaville Redevelopment Agency (RDA). Vacaville has two Redevelopment Areas, formed in 1982: Vacaville Community Redevelopment Area (Area I) and I-505/80 Redevelopment Area (Area II). A combined Low Income Housing Fund (LIHF) is funded by a 20% set-aside of redevelopment tax increment revenue.

PERFORMANCE MEASURES

DHR ensures that redevelopment funds are spent on eligible activities and in compliance with agreements, including the set-aside for affordable housing. Performance measures for other programs are based on the funding source requirements, such as CDBG Consolidated Annual Performance Evaluation, Housing Counselor re-certification and the continued “high” performance rating of Section 8 Management Assessment Program (SEMAP). Code Compliance is the only General Fund supported workgroup within DHR.

See Performance Measures chart following this narrative.

BUDGET HIGHLIGHTS

The Department of Housing and Redevelopment (DHR) is responsible for implementing housing and revitalization services for the City utilizing various sources of federal, state, local, and private funding. DHR operates the Section 8 rent subsidy program for the City and (via a contract for services) for the County of Solano. The City administers the federal Community Development Block Grant (CDBG) program to benefit lower income households and neighborhoods and also the First Time Home Buyers loan program for the City of Dixon via a contract for services. In addition, DHR functions as a community revitalization lender for housing occupied by low-income renter or owner households on a citywide basis and coordinates revitalization efforts on behalf of the two Redevelopment areas in the City (Vacaville Community Redevelopment -- Area 1 and I-505/80 Redevelopment -- Area 2.) DHR also operates the City’s Code Compliance program (property, vehicles, and weeds) and provides housing counseling services and emergency resources programs.

Foreclosures have impacted Vacaville in a variety of ways. DHR has developed a Foreclosure Strategy to provide services that help Vacaville residents preserve homeownership (through Housing Counseling) and when that isn’t feasible, conduct code compliance activities to ensure the vacant home does not become a nuisance and contribute to neighborhood blight.

The Housing Counseling Center received, for a 2nd year, a \$50,000 private grant to continue providing a comprehensive, proactive approach to prevent foreclosures in Vacaville. The U.S. Department of Housing and Urban Development (HUD) has reacted to the nationwide housing crisis, in part, by allocating funds for a Neighborhood Stabilization Program (NSP), which is designed to assist cities/counties in maintaining neighborhoods suffering from high numbers of foreclosed homes. The City is eligible to apply for \$1,101,157 in funding, which may be used for down payment loans to first time homebuyers to purchase foreclosed homes currently owned by lending institutions. When funded, the City will earn up to \$55,058 to administer the Vacaville program. There are also plans for the City of Vacaville to administer the NSP on behalf Solano County and the cities of Dixon, Benicia and Suisun City. In doing so, DHR would be eligible to earn up to an additional \$56,843.

DHR will continue revitalization activities in targeted areas utilizing the "Neighborhood Team" (N-Team) approach, including affordable housing applicant screening and problem tenant identification, the Crime Free Multi-Family Program, and multi-disciplinary inspections, and graffiti abatement coordination. DHR intends to renew with Vacaville Neighborhood Boys and Girls Club for operation of the two Neighborhood Centers located in the Trower and Mariposa CDBG target areas.

The Projects Division will continue to work on projects in support of the Council's 2009-2011 Strategic Plan and includes the development of the Nut Tree Conference Center/Hotel, comprehensive Gateway and Way Finding Plans, Downtown parking (including parking structure feasibility), and revitalization of historic East Main Street and Bush Street areas in the Opportunity Hill target area. Staff will continue to work with local non-profit housing corporations and local developers to eliminate blight through the creation of new affordable housing units, including expanded efforts to acquire, renovate and/or manage rental housing that is creating public safety concerns.

The budget reflects the projected economic stimulus funding from CDBG to continue providing the additional staff support necessary to handle the legal process, tracking of notices and billings of the Public Nuisance Ordinance related to foreclosures. This offsets the General Fund 10% target plan reduction of \$25,308.

The expenditures for Section 8 Housing, CDBG and Housing Counseling have been reduced/increased based on the projected revenue for awards and administrative fees earned.

Several Redevelopment funding augmentations have been requested related to IT needs:

Code Enforcement Software Conversion – Software is a web-based application. No application or conversion fee will be incurred. Annual cost of \$6,648 to be paid monthly. Current software web-based program with wireless expense is a total annual cost of \$6,000. Minimum increase to be offset by a reduction in supplies.

Housing Pro Upgrade – An upgrade to the current HAPPY software system. The existing version will become obsolete within 2 years. Cost estimate is \$23,860 and included in Housing expenditures offset by administrative fees earned.

Waiting List Applications Online – A software application that will allow applicants to directly apply online for Section 8 assistance without having to come to the VHA office. One time set up charge of \$349 plus \$750 per year and included in Housing expenditures offset by administrative fees earned.

**City of Vacaville
FY 2009-2010 Budget**

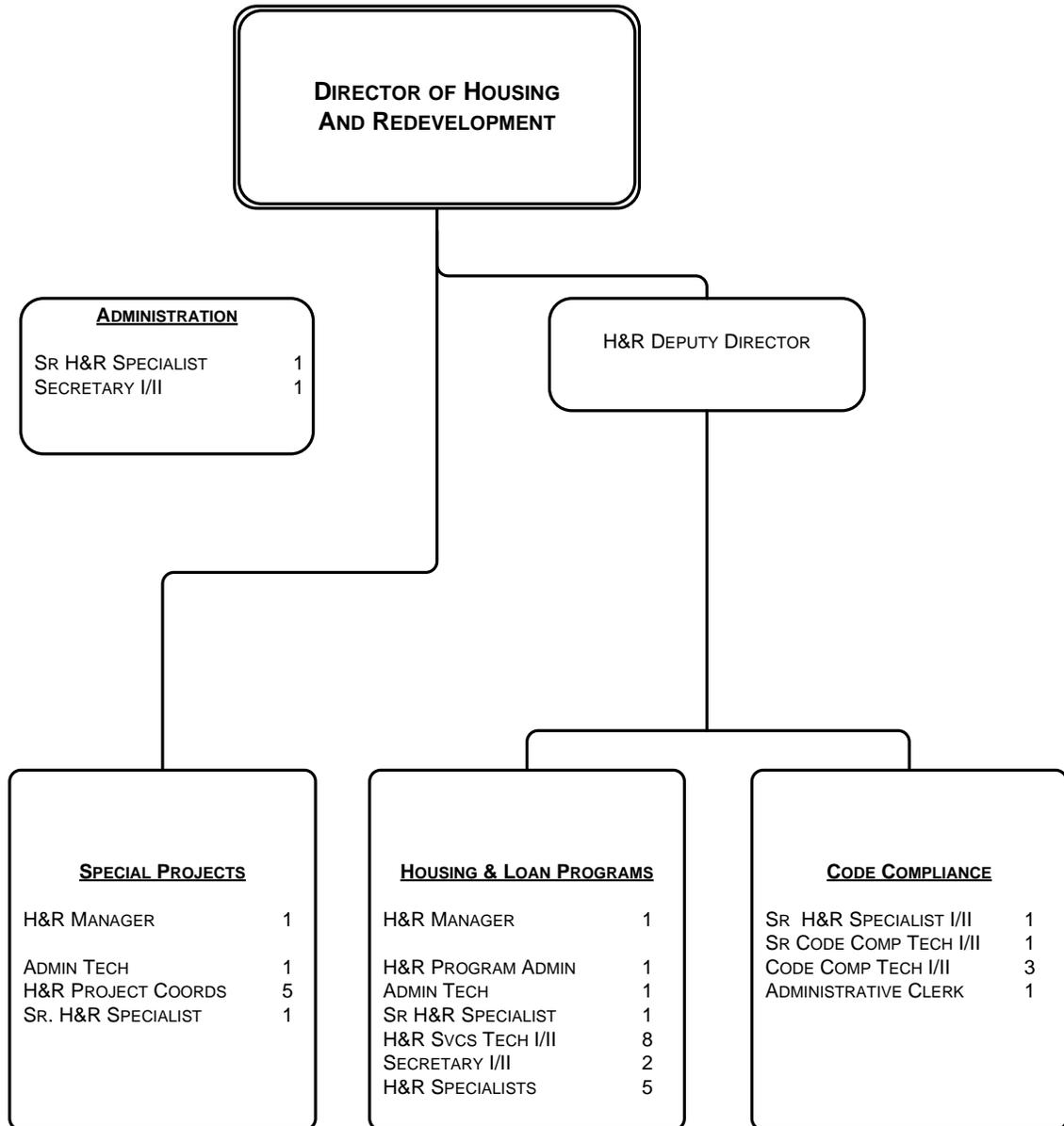
CODE COMPLIANCE

Program: The Code Compliance Division enforces the City's Public Nuisance Ordinance (abandoned/vacant/foreclosed buildings, accumulations, unmaintained property, etc.) and Graffiti Ordinance, and enforces laws related to abandoned vehicles and weed abatement on vacant parcels.

Objectives: To administer a fair and unbiased enforcement program.
To improve the overall appearance of the city.
To work with residents, neighborhood groups, public service agencies and other city departments to facilitate voluntary compliance.

PERFORMANCE MEASURES		2007/08 Actual	2008/09 Goal	2009/10 Goal
Volume:	Total number of property cases resolved	2,044	2,310	
	Total number of vacant property cases resolved	N/A*	120	150
	Total number of vehicle cases resolved	1,778	1,725	1,725
Efficiency:	Property cases resolved within 30 days	97%	100%	100%
	Vacant property cases resolved within 45 days	N/A*	100%	100%
	Vehicle cases resolved within 7 days	97%	100%	100%
*Vacant property cases included in above, but separated for 2008/09 and 2009/10.				

CITY OF VACAVILLE
DEPARTMENT OF HOUSING & REDEVELOPMENT



TOTAL FULL TIME POSITIONS
37



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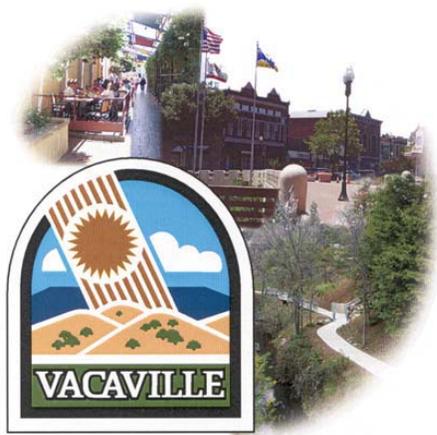
**City of Vacaville
FY 2009-2010 Budget**

**HOUSING, LOAN PROGRAMS, CDBG & CODE COMPLIANCE
DEPT OF HOUSING & REDEVELOPMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	1,594,553	1,718,972	\$1,974,786	\$1,950,730
Overtime	9,155	5,367	0	0
Services and Supplies	12,173,923	10,309,027	12,604,763	11,541,730
Debt Service and Indirect Costs	502,770	301,959	299,422	408,068
One-time Costs	4,300	16,117	10,000	5,000
Technology Costs	2,066	0	0	17,116
Total Operating Expenditures	\$14,286,767	\$12,351,440	\$14,888,970	\$13,922,644
Shared Equity-First-time Home Buyer	0	0	0	1,000,000
Neighborhood Conservation Program	0	0	0	150,000
Neighborhood Stabilization Program-Vacaville	0	0	0	1,156,215
Neighborhood Stabilization Program-Other Agencies(2)	0	0	0	1,959,285
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$14,286,767	\$12,351,440	\$14,888,970	\$18,188,144
Source of Funding:				
General Fund - Discretionary Revenue	\$385,931	\$294,063	\$288,898	\$272,697
General Fund - Functional Revenue	60,000	59,020	80,378	114,021
Special Revenue - HUD Rental Assistance	9,955,530	9,172,120	11,065,617	10,473,468
Special Revenue - Solano County (1)	2,127,087	2,134,816	2,310,105	2,338,533
Special Revenue - Redevelopment LIHF	0	0	0	1,000,000
Special Revenue - NCP Loan Program	0	0	525,000	150,000
Special Revenue - CDBG	513,210	601,497	568,728	567,694
Special Revenue - HUD	1,258,320	10,602	0	17,648
Special Revenue - HCD	0	0	0	3,115,500
Prior Year Carryovers/Repayments	(13,312)	79,322	50,244	138,583
Total Sources of Funding	\$14,286,767	\$12,351,440	\$14,888,970	\$18,188,144
Functional Distribution:				
Code Compliance (General Fund)	\$445,931	\$353,083	\$369,276	\$386,718
CDBG Programs	499,898	680,819	618,973	706,277
Housing Assistance Programs	9,663,517	9,152,979	10,838,590	10,248,383
HOME Investment Partnership	1,220,000	0	0	0
Neighborhood Stabilization Program (NSP)	0	0	0	1,156,215
NSP County/other cities (2)	0	0	0	1,959,285
Youthbuild	5,120	0	0	0
Housing Counseling	33,200	10,602	0	17,648
Housing Loan Programs	292,013	19,141	752,027	225,085
FTHB Loans	0	0	0	1,150,000
County Housing Assistance Program (1)	2,127,087	2,134,816	2,310,105	2,338,533
Total Distribution	\$14,286,767	\$12,351,440	\$14,888,970	\$18,188,144

(1) Solano County Housing Authority contracts with Vacaville Housing Authority to administer the County's rental assistance program.

(2) Solano County, Dixon, Benicia, Suisun City and Rio Vista by joint agreement will contract with City of Vacaville to administer the grant on their behalf.



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**City of Vacaville
FY 2009-2010 Budget**

VACAVILLE REDEVELOPMENT AGENCY

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Services Contract with City	\$2,561,891	\$2,477,221	\$3,442,031	\$3,536,088
Shared Revenues & Admin Fees	11,982,914	15,402,625	11,516,740	17,623,170
Program & Project Expenditures*	4,587,239	6,285,624	6,167,955	7,900,888
State Takeaway (ERAF)	0	0	0	0
Debt Service	7,926,267	6,103,491	6,983,668	6,515,763
Total Operating Expenditures	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
Source of Funding:				
Redevelopment Agency Revenue	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
Total Sources of Funding	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909
Functional Distribution:				
Combined Housing Set Aside (20%)				
Services Contract with City	\$1,151,177	\$1,412,651	\$1,722,887	\$1,541,045
Shared Revenues & Admin Fees	574,335	672,855	633,897	620,475
Program & Project Expenditures*	-533,290	251,862	2,517,396	2,094,236
Debt Service	1,146,109	395,230	1,718,178	1,720,135
Subtotal	\$2,338,331	\$2,732,598	\$6,592,358	\$5,975,891
Vacaville Community Redev Area (Area 1, 80%)				
Services Contract with City	\$667,728	\$510,862	\$493,852	\$352,162
Shared Revenues & Admin Fees	2,248,456	3,094,684	2,031,945	2,110,874
Program & Project Expenditures*	380,628	577,299	520,921	552,494
State Takeaway (ERAF)	0	0	0	0
Debt Service	4,965,999	3,488,064	2,240,515	2,165,956
Subtotal	\$8,262,811	\$7,670,909	\$5,287,233	\$5,181,486
I-505/80 Redevelopment Area (Area 2, 80%)				
Services Contract with City	\$742,986	\$553,708	\$1,225,292	\$1,642,881
Shared Revenues & Admin Fees	9,160,123	11,635,086	8,850,898	14,891,821
Program & Project Expenditures*	4,739,901	5,456,463	3,129,638	5,254,158
State Takeaway (ERAF)	0	0	0	0
Debt Service	1,814,159	2,220,197	3,024,975	2,629,672
Subtotal	\$16,457,169	\$19,865,454	\$16,230,803	\$24,418,532
Total Distribution	\$27,058,311	\$30,268,961	\$28,110,394	\$35,575,909

Notes:

* RDA contributions to capital projects are shown only on the CIP budget.



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COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department coordinates all private development in the City. It provides long-range and current planning, zoning administration, building inspection and permit services and is also responsible for other special projects. Community Development serves as staff to the Planning Commission. The department is primarily funded by service fees and permit charges with supplemental funding through Redevelopment and the General Fund.

BUDGET HIGHLIGHTS

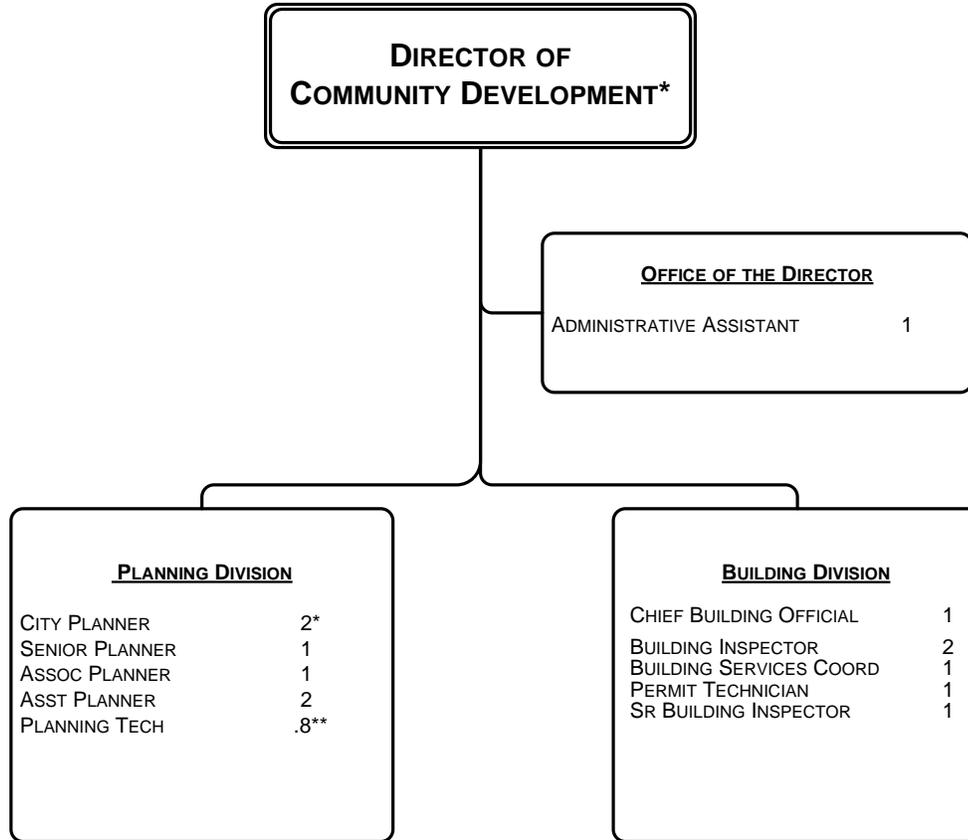
During the past fiscal year, the Department has been working on processing entitlements or building permits for projects including the Southtown and North Village subdivisions, Lawrence Drive Apartments, Quinn Road Apartments, El Pollo Loco, North Village Apartments the Nut Tree, Kaiser and the State Insurance Compensation Fund project. The department also provided staffing for special projects including the Solano County General Plan Update, the pending prison expansions, the Regional Housing Needs Allocation process, the Housing Element Update, Habitat Conservation Plan and the Land Use Database.

During FY 08-09, the Department was directly impacted by the worsening recession and the downturn in construction activity. To address the budget shortfall that resulted from lower than projected service fees and permit charges, the Department eliminated all part-time staff and implemented layoffs which affected six full-time employees effective in March 2009. In April 2009, the Director retired and the vacancy was filled from within the department with an interim appointment, resulting in additional salary savings. The full-time staffing has been reduced by 36-percent to 13.8 funded positions. In response to the staffing changes, the Advanced Planning and Current Planning Divisions have been combined into one division.

Budgeted expenditures for FY 09-10 are \$2.734 million compared to \$4.157 million in the FY 08-09 adopted budget. Along with the decreased staffing, additional cost savings measures to services and supplies include: reduction of three cars in the department fleet, reduced need for computers and software, and elimination of all overtime except as required for evening meetings and weekend building inspection call-backs.

Estimated revenues for FY 09-10 have been decreased from the previous fiscal year. Though fees are now set at the full cost-recovery level, the department is not experiencing an overall increase in revenue due to the slowdown in the construction industry. Estimated revenues are \$2.615 million, which is comprised of \$1.695 million in service and permit fees, \$900,000 from RDA and \$20,000 from the General Fund. Because fee revenue can vary dramatically year to year, as experienced over the past fiscal year, the department attempts to maintain a reserve of \$1 million in the enterprise fund. However, because it was necessary to rely on the reserve to meet expenditures during FY 07-08 and FY 08-09, the reserve is projected to be at \$620,000 at the beginning of FY 09-10 and decrease to \$500,990, or 19% of projected revenues, by the end. Staff will monitor expenditures and revenues closely throughout the year.

CITY OF VACAVILLE
COMMUNITY DEVELOPMENT DEPARTMENT



*Director position vacant; filled as interim with City Planner position.

**Planning Technician position shared with Public Works.

TOTAL FULL TIME POSITIONS
13.8

City of Vacaville
 FY 2009-2010 Budget

COMMUNITY DEVELOPMENT DEPT

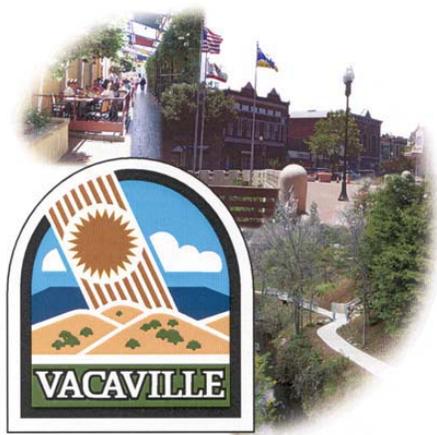
Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$2,497,889	\$2,549,739	\$2,968,490	\$1,884,224
Overtime	36,239	15,148	57,232	27,877
Services and Supplies	436,652	219,795	465,690	199,706
Indirect Costs	111,754	107,675	104,054	113,367
One-time Costs	0	0	0	0
Technology Costs	42,877	36,845	35,595	25,831
Total Operating Expenditures	\$3,125,411	\$2,929,202	\$3,631,061	\$2,251,005
Internal Cost Allocation	499,218	503,137	526,150	483,004
Net Operating Expenditures	\$3,624,629	\$3,432,339	\$4,157,211	\$2,734,009

Source of Funding:

Building Related Fund Revenue	2,421,939	\$2,710,653	\$3,265,190	\$1,695,000
Transfer In - General Fund	20,000	20,000	20,000	20,000
Transfer In - Redevelopment Agency	431,612	900,000	900,000	900,000
Other - Building Related Fund Balance	751,078	(198,314)	(27,979)	119,009
Total Sources of Funding	\$3,624,629	\$3,432,339	\$4,157,211	\$2,734,009

Functional Distribution:

Administration	\$1,137,248	\$958,811	\$1,233,207	\$752,250
Planning Division	1,082,082	1,146,499	1,442,036	1,052,963
Building Division	1,405,301	1,327,029	1,481,968	928,797
Total Distribution	\$3,624,629	\$3,432,339	\$4,157,211	\$2,734,009



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POLICE DEPARTMENT

The Police Department combines a full range of police services with innovative and highly successful social impact programs to produce a comprehensive response to crime and crime prevention in Vacaville. The Police Department is committed to providing outstanding public safety services that have contributed to Vacaville being one of the safest cities of its size in California.

The Department is divided into four divisions each serving the public's needs. The Family Services Division includes the Family Investigative Response Services Team and Family Resource Center and Youth Services, as well as the Office of Professional Standards. The Administrative Services Division is comprised of the Communications Center, Records, Property and Evidence, Training, Human Resources and the Volunteer Crossing Guard Program. The Investigations Division includes the Investigative Services Section, Crime Suppression Team, Narcotics Enforcement Team, Crime Analysis and Crime Prevention. The largest division, Field Services, consists of Patrol, Traffic and the Canine units.

PERFORMANCE MEASURES

The department's performance in achieving its established goals in responding to 151,794 calls for service is summarized below for calendar year 2008.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Average Response Time, in minutes, for Priority One calls</i>	6:00	6:12
<i>Average Response Time, in minutes, for Priority Two calls</i>	15:00	12:56
<i>Violent Crime Clearance Rate</i>	70%	60.2%
<i>Property Crime Clearance Rate</i>	25%	25.8%

BUDGET HIGHLIGHTS

The Police Department will begin FY09/10 with 11 frozen positions including 4 police officers and 2 sergeants as well as a dispatcher, a community services officer, and several clerical/support positions. An additional dispatcher position is currently unfilled. Applications for stimulus funding for officer and dispatcher positions have been submitted.

The Department's goals for FY09/10 include partnering with Fairfield to achieve interoperability between the public safety radio systems, to begin accepting cellular 911 calls directly into the Communications Center by September 2009, and to reduce

criminal activity among juveniles through the deployment of the Vacaville Multidisciplinary Team and the Vacaville Police/Probation Team.

The Department will continue its proactive approach to maintaining the safety of the community through the gang enforcement activities of the Crime Supression Team, including smaller, more frequent criminal apprehension sweeps supplemented by the focus on intervention efforts, the use of video surveillance, and the Crime Free Multi-Family Housing program, which has reduced calls for service an average of 20% in fully certified apartments and mobilehome parks. These efforts could be hampered by the potential release of prison inmates by the State prior to the completion of their sentences. In addition, the economic impacts of unemployment and foreclosure have a potential impact on crime, particularly property crime.

The proposed budget includes absorbing contractual lease increases and licensing costs as well as annual preventive maintenance for the Police building. Overtime expenditures have been reduced nearly 22% through April as compared to the same period last year. Efforts to further reduce overtime will continue in the coming year.

CITY OF VACAVILLE
POLICE DEPARTMENT

CHIEF OF POLICE

OFFICE OF THE CHIEF

ADMINISTRATIVE ASSISTANT	1
SECRETARY II	1
ADMINISTRATIVE CLERK	1
MANAGEMENT ANALYST II	1
COMMUNITY SERVICE OFFICER	2

FAMILY SERVICES DIVISION

POLICE LIEUTENANT	1
SECRETARY I/II	1
COMMUNITY SERVICE OFFICER	2
FAMILY SUPPORT WORKER	3
MASTER SOCIAL WORKER	6
POLICE OFFICER	10
POLICE SERGEANT	4
SR. MASTER SOCIAL WORKER	1
SR. PROGRAM COORDINATOR	1

ADMINISTRATIVE SERVICES

POLICE LIEUTENANT	1
COMMUNICATIONS SUPERVISOR	2
COMMUNITY SERVICE OFFICER	2
DISPATCHER	15
EVIDENCE TECHNICIAN	2
LEAD DISPATCHER	4
MANAGEMENT ANALYST II	1
POLICE SERGEANT	1
PROPERTY/EVIDENCE SUPERVISOR	1
RECORDS ASSISTANT	6
RECORDS SUPERVISOR	1
POLICE SPEC SVCS SUPV	1
SR RECORDS ASSISTANT	2

INVESTIGATIONS DIVISION

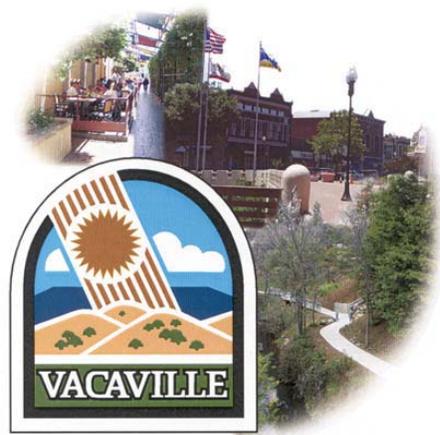
POLICE LIEUTENANT	1
POLICE OFFICER	18
POLICE SERGEANT	4
COMMUNITY SERVICE OFFICER	2
CRIME ANALYST	1
SR CRIME ANALYST ASST.	1
CRIME ANALYST ASST.	1

FIELD SERVICES DIVISION

POLICE LIEUTENANT	2
COMMUNITY SERVICE OFFICER	7
POLICE OFFICER	66
POLICE SERGEANT	7

Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
185



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**City of Vacaville
FY 2009-2010 Budget**

POLICE DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$20,815,620	\$22,992,675	\$24,603,288	\$24,486,035
Overtime plus Offset*	1,145,380	1,154,391	614,327	515,801
Services and Supplies	1,370,118	1,161,524	1,189,645	1,182,106
Indirect Costs	1,292,954	1,136,152	1,207,155	1,079,579
One-time Costs	88,483	8,652	0	0
Technology Costs	220,440	251,073	350,392	342,083
Total Operating Expenditures	\$24,932,995	\$26,704,467	\$27,964,808	\$27,605,605
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$24,932,995	\$26,704,467	\$27,964,808	\$27,605,605

Source of Funding:

General Fund - Discretionary Revenue	\$23,630,229	\$25,298,714	\$26,465,823	\$26,147,384
Gen Fund - Public Safety Sales Tax	347,785	349,572	401,164	372,912
Gen Fund - School District Reimbursements	73,698	171,393	161,000	133,393
Gen Fund - Other Reimbursements	91,412	131,728	58,793	38,006
Gen Fund - Alarm Fees & Charges	180,517	171,721	159,460	115,950
Gen Fund - Other Functional Revenue	182,336	172,593	276,249	348,295
Special Revenue - Traffic Safety Fines	352,018	333,746	367,319	374,665
Transfer In - Redevelopment	75,000	75,000	75,000	75,000
Total Sources of Funding	\$24,932,995	\$26,704,467	\$27,964,808	\$27,605,605

Functional Distribution:

Office of Chief	\$3,413,257	\$3,059,775	\$2,662,903	\$3,021,199
Field Services	11,541,129	11,567,994	12,884,541	12,614,325
Investigations Division	3,367,067	4,367,827	4,410,248	4,245,959
Administrative Svcs/Dispatch Division	3,339,943	3,388,227	3,676,827	3,349,717
Family Services Division	3,075,368	4,098,528	4,100,973	4,136,217
School Crossing Guards	171,555	199,092	202,536	209,500
Creekwalk	24,676	23,024	26,781	28,688
Total Distribution	\$24,932,995	\$26,704,467	\$27,964,808	\$27,605,605

*Net of concessions for FY 09/10.

Note:

Police grant programs are budgeted separately (both revenues and expenditures) when approved by the granting authority.



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FIRE DEPARTMENT

The Vacaville Fire Department provides fire suppression, rescue, hazardous materials, and non-fire emergency response services for the City of Vacaville. In addition, the Fire Department provides emergency medical services (EMS) for the City and surrounding area, including advanced and basic life support (ALS and BLS) transport service. The department also provides code enforcement, fire prevention and life safety public education, and fire investigation services for the City.

PERFORMANCE MEASURES

The adopted performance measures for the Fire Department and the most recent data (calendar year 2008) are shown below. Beginning in 2004, emergency response time standards were modified to be based on the response time achieved for 90% of calls, including dispatch time. Response times are for critical calls within City limits.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Response time in which an appropriately staffed ambulance or engine will arrive on the scene of critical calls (in minutes)</i>	7:00	7:31
<i>Percentage of priority occupancies inspected annually:</i>	100%	75%
<i>Percentage of other commercial occupancies inspected annually:</i>	25%	10%

Non-priority commercial occupancies are scheduled for inspection once every four years (hence 25% per year). The Department is striving to meet the annual performance goal in 2009, however, the ability to do so may be impacted by the frozen Assistant Fire Marshal position and Fire Safety Specialist positions.

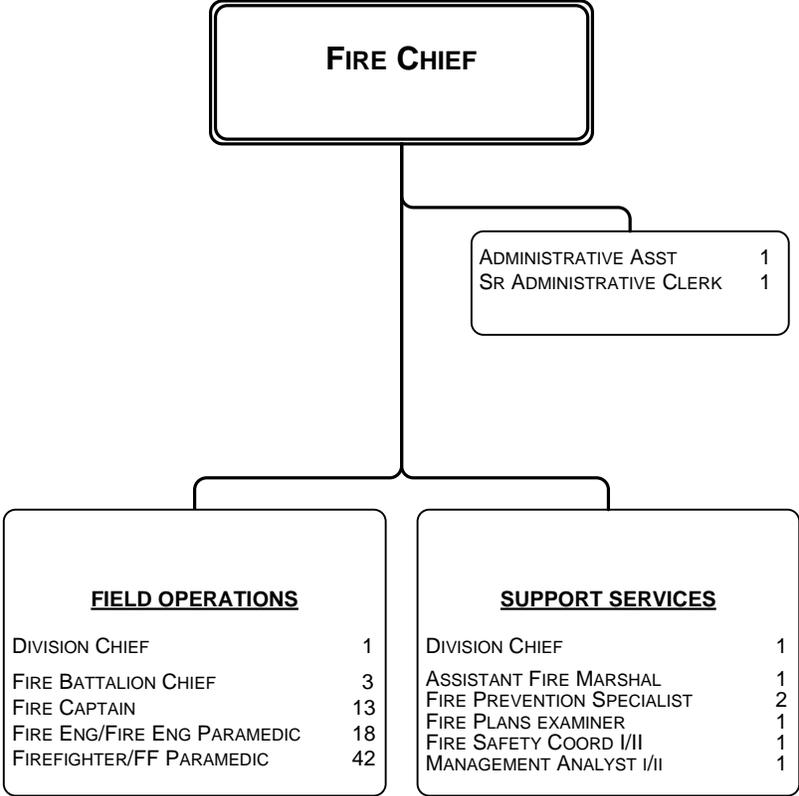
BUDGET HIGHLIGHTS

The main focus for the coming fiscal year is to maintain efficient levels of emergency response and fire prevention services in the face of continuing growth and calls for emergency service. The continuing vacancies in the Fire Prevention Bureau (Assistant Fire Marshal and a Fire Prevention Specialist) will require prioritization of the Fire Prevention services. The Firefighter/Paramedic positions are fully staffed, contributing to a decrease in overtime costs to backfill vacancies and other absences. With the recent bargaining unit agreements related to staffing, reorganization measures will be taken to offset potential impacts to overtime.

During the upcoming fiscal year, the department will conduct a needs assessment related to the potential purchase of ambulances in FY10/11. Reimbursements for the deployment of equipment for strike team activity during FY08/09 will be used to fund mechanical replacements or upgrades of HVAC equipment in Station 72 and the tiller truck, and the upgrade of FireView software. In addition, a portion of these funds are expected to be reserved to offset call-back costs related to red flag warning days.

The budget includes proposed emergency medical services fee increases calculated to offset rising operational costs as well as to bring Vacaville fees in line with those of surrounding areas. In addition, the cost of medical supplies that have not been included in direct fees or overhead are being added to the fee schedule. Additional revenue related to the fee increases may not be realized in the coming year due to a potential decrease in the number of medically insured residents related to the economic downturn.

CITY OF VACAVILLE
FIRE DEPARTMENT



Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
87



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**City of Vacaville
FY 2009-2010 Budget**

FIRE DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$12,983,048	\$14,543,794	\$15,416,417	\$15,543,375
Overtime plus Offset*	1,144,083	1,211,618	805,345	443,532
Services and Supplies	682,382	720,323	618,348	521,108
Indirect Costs	883,017	1,128,781	986,930	911,404
One-time Costs	97,043	81,746	75,000	0
Technology Costs	38,279	43,534	87,307	75,160
Total Operating Expenditures	\$15,827,852	\$17,729,797	\$17,989,347	\$17,494,580
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$15,827,852	\$17,729,797	\$17,989,347	\$17,494,580
Source of Funding:				
General Fund - Discretionary Revenue	\$9,266,007	\$10,383,698	\$9,930,033	\$8,465,471
General Fund - Functional Revenue	324,206	327,073	449,667	343,710
Special Revenue - CFDs	412,441	590,452	955,267	1,637,380
EMS Revenue (taxes and chgs for svc)	5,825,198	6,428,574	6,654,380	7,048,019
Total Sources of Funding	\$15,827,852	\$17,729,797	\$17,989,347	\$17,494,580
Functional Distribution:				
Administration	\$637,279	\$659,339	\$638,699	\$606,410
Dispatch (20% of total dispatch)	384,552	399,675	453,830	459,352
Fire Prevention/Public Education	578,041	635,663	814,205	454,705
Fire Operations	6,909,218	7,589,762	7,397,178	7,263,953
Emergency Medical Services	7,318,762	8,445,358	8,685,435	8,710,160
Total Distribution	\$15,827,852	\$17,729,797	\$17,989,347	\$17,494,580

*Net of concessions for FY 09/10.



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COMMUNITY SERVICES DEPARTMENT

The Community Services Department offers a wide range of recreational programs and special events for residents of all ages, and operates the City's community centers, performing arts theater, senior center, and other community facilities. For budget purposes, the activities of the Community Services Department are grouped into three categories with different goals for fee revenues.

The highest cost recovery comes from **Programs**, the "pay-to-play" classes, activities, and sports programs offered to the general population. These programs are expected to recover their direct costs (e.g. staffing, supplies, and utilities), and to contribute toward departmental costs.

Next comes the **Facilities** category (buildings used for events, programs, and private rentals, including the Vacaville Performing Arts Theater, Ulatis Community Center, and Duke Sports Center). The higher level of General Fund support for this category reflects existing policies for subsidized community usage of the buildings. The Vacaville Performing Arts Theater also receives an annual allocation from excise tax (Measure I) revenues. These revenues will "sunset" in 2013.

The third category, **Social Services**, includes programs and activities for seniors and at-risk youth, and receives a majority of its funding from General Fund discretionary revenues.

BUDGET HIGHLIGHTS

The Community Services Department is taking a proactive approach to the budget and programming during these difficult economic times. With five full-time positions frozen, the Department has reorganized to benefit from economies of scale. Staffing at the part-time level has been analyzed and streamlined resulting in cost savings at Ulatis Community Center and registration counters.

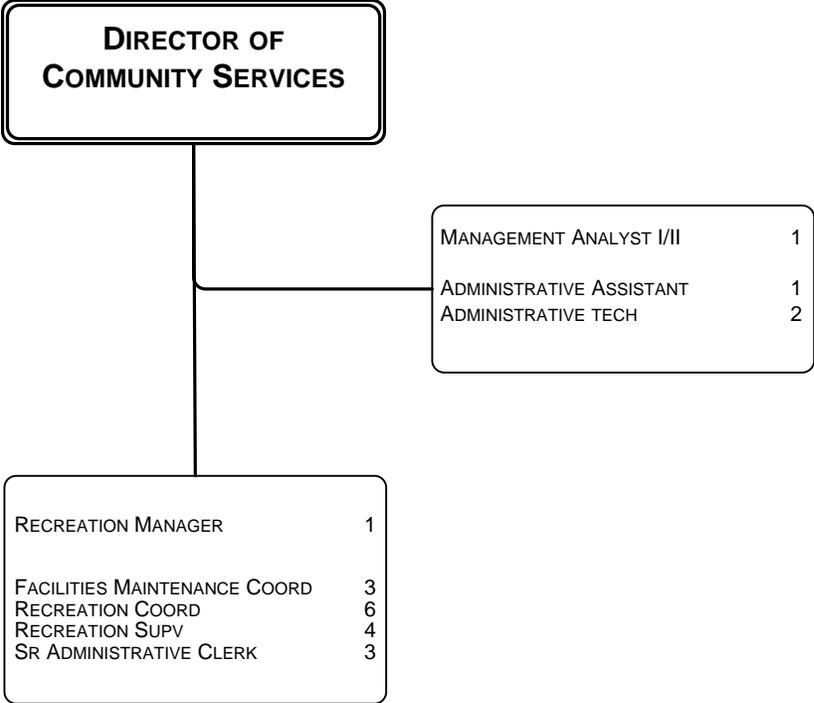
In FY 09/10, new programs are planned in Aquatics and Teens as well as offering educational resources for those affected by the economic crisis and the stress that accompanies it. The Department will also be promoting the PAL programs by partnering with the Police Department with the goals of increasing police officer volunteer hours by 15%, increasing fundraising support by 10%, and applying for grants to add at least four (4) new enrichment programs. With a focus on juvenile fitness and nutrition, programs will be developed to promote healthy alternatives and to increase physical activity among youngsters. The feasibility of a self-sufficient (i.e., revenue neutral) community garden will also be explored as a means of providing recreational/educational opportunities, productive landscapes for the City, and collaboration opportunities with outside organizations.

The Department is utilizing technology to offer on-line classes in an effort to meet the needs of busy participants. The Department is also developing e-marketing strategies to cost effectively and efficiently promote programs and facilities to increase revenue. On-

line surveys are providing participants the opportunity to evaluate programs and activities in the comfort of their own homes and at their convenience, which in turn provides staff valuable detailed information.

By the end of FY09-10, all program areas and facilities will have established performance measures, including program objectives, general fund subsidy levels, staffing ratios, participant evaluations, and future goals.

CITY OF VACAVILLE
COMMUNITY SERVICES DEPARTMENT



Frozen positions, as shown in the summary of positions, are included above.

TOTAL FULL TIME POSITIONS
22



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**City of Vacaville
FY 2009-2010 Budget**

COMMUNITY SERVICES DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$3,584,248	\$3,841,318	\$4,094,316	\$3,682,863
Overtime	18,134	12,497	14,447	14,953
Services and Supplies	1,839,137	1,799,205	1,933,140	1,821,389
Indirect Costs	477,408	512,777	513,592	517,822
One-time Costs	3,837	0	0	0
Technology Costs	60,719	42,030	64,196	56,087
Total Operating Expenditures	\$5,983,483	\$6,207,827	\$6,619,691	\$6,093,115
Internal Cost Allocation	\$0	\$0	\$0	\$0
Net Operating Expenditures	\$5,983,483	\$6,207,827	\$6,619,691	\$6,093,115
Source of Funding:				
General Fund - Discretionary Revenue	\$2,219,746	\$2,453,071	\$2,295,426	\$1,843,983
General Fund - Functional Revenue	3,663,737	3,754,756	4,224,265	4,149,132
Transfer In - Redevelopment	100,000		100,000	100,000
Total Sources of Funding	\$5,983,483	\$6,207,827	\$6,619,691	\$6,093,115
Functional Distribution:				
Community Services Administration	\$1,213,930	\$1,433,462	\$1,330,322	\$1,320,111
Programs:				
Adult Sports	260,850	223,592	248,237	203,366
Park Planning	0	0	129,479	0
Cultural Arts	59,050	50,922	67,122	83,255
Aquatics	253,509	294,124	327,944	290,963
Concessions*	102,859	122,955	88,953	41,967
Tournaments**	39,726	12,295	40,589	0
Gymnastics	257,547	227,826	266,509	194,584
Youth Sports	216,879	226,431	249,956	243,696
Nature & Environ Educ	49,874	82,110	90,844	72,675
Preschool	163,843	191,043	211,809	226,159
TGIFun	784,719	695,955	864,362	876,170
Special Events & Creekwalk	162,804	173,744	176,730	169,089
Facilities and Teens:				
Three Oaks Community Ctr	424,960	417,174	452,034	459,735
Ulatis Community Ctr	236,822	221,838	260,484	242,523
Performing Arts Theater	843,872	879,819	828,956	778,986
Sports Center	90,532	93,668	97,002	95,109
Teens	146,951	169,434	174,014	162,674
Social Services:				
Senior Center/Programs	474,167	502,865	531,302	489,720
Police Activities League	200,589	188,570	183,045	142,333
Total Distribution	\$5,983,483	\$6,207,827	\$6,619,691	\$6,093,115

* Previously included in Sports Center budget

** New in FY 06/07

Note: in FY 06/07, expenditures for electricity, garbage service, and other items were moved from Aquatics to Three Oaks to more accurately reflect usage. Further reallocations were similarly made for other facilities.



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PUBLIC WORKS DEPARTMENT

The Department of Public Works (“DPW”) will continue to ensure that Vacaville is a community known as a "great place to live." The DPW provides a wide range of services that directly affect the quality of life that Vacaville residents enjoy. The Traffic Engineering/Transit Division is responsible for signal design, traffic model development, and management of the transit program. The Maintenance Division maintains streets, sidewalks, traffic signals and signs, street lights, City buildings and grounds, the water distribution and sewer collection systems, storm drain and creek systems, City parks, setback landscape areas, medians, and open space, as well as trees in the public right-of-way. This division is also responsible for the central stores function, fleet procurement and maintenance, custodial service (by contract) for City facilities, and solid waste programs. The Engineering Services Division, described on a separate page, is responsible for all Capital Improvement Program (CIP) projects.

PERFORMANCE MEASURES

Performance measures in the area of park maintenance were adopted in 1998. Current performance levels (calendar year 2008) for tasks associated with the Mode 2 standard of park maintenance are shown below.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Percentage of parks maintained at a “Mode 2” level of service:</i>		
<i>Mow weekly during growing season</i>	95%	92%
<i>Aerate turf at twice-yearly rate</i>	95%	98%
<i>Fertilize turf at twice-yearly rate</i>	95%	98%
<i>Prune trees and shrubs at Mode 2 level</i>	95%	60%
<i>Vandalism/safety repairs within two working days</i>	95%	99%

Performance measures and goals for the street maintenance related functions were adopted in 1999. Results for calendar year 2008 are shown below.

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Percentage of roadways maintained to rideability index of “good” to “excellent”</i>	95%	95%
<i>Percentage of potholes repaired within 5 working days of report</i>	100%	89%
<i>Miles of streets prepared for resurfacing</i>	25-30 miles	146%
<i>Residential streets slurry sealed on a five year cycle</i>	38.2 miles	100%
<i>Miles of arterials/collectors overlaid annually (2-3 miles)</i>	1.52	2.76
<i>Percentage of missing street signs replaced within five working days of report</i>	100%	97%
<i>Percentage of hazard complaint calls responded to with corrective action within 24 hours of report</i>	100%	100%

<u>Measure</u>	<u>Goal</u>	<u>Current</u>
<i>Percentage of streetlight outages repaired within 5 working days of report (City owned lights only)</i>	100%	90%
<i>Public R.O.W. weed abatement requests completed within two weeks of report</i>	100%	98%
<i>Percentage of school crosswalks repainted annually</i>	100%	100%
<i>Percentage of requests for sidewalk repair responded to with temporary repair within 10 working days of report</i>	100%	100%
<i>Amount of sidewalk repair performed annually (in square feet)</i>	38,000	15,716
<i>Amount of curb and gutter repaired annually (in linear feet)</i>	3,000	1,041
<i>Miles of major creek channel flows checked annually and cleared of major obstructions</i>	24.01	24.01
<i>Percentage of minor creek flow lines and roadside ditches checked annually and cleared of major obstructions 37.49 miles</i>	100%	100%

BUDGET HIGHLIGHTS

The Public Works Maintenance Division is continuing its effort to meet the needs, goals, and expectations of the Department and the City. These efforts have been hampered by ongoing reductions and freezes in services and supplies. The reductions caused by the current recession have eroded the Division's ability to meet all of its performance measure goals. The current loss of \$775,000 of Gas Tax to replace General Fund contributions to Street Maintenance operations will cause a drop in our Pavement Condition Index (PCI), particularly if it continues for any length of time. The cost to maintain roads with higher PCI is less expensive than reconstructing roads in poor condition. These challenges present a hurdle that the Division is rising to meet.

In addition to the ongoing suspension of a Park Maintenance Worker position and reductions in part-time staffing for Streets and Parks, three additional positions in the Division remain frozen.

Creek Maintenance costs are running higher than budgeted due to the continuing focus on clearing channels and maintaining their ability to carry flood flows. Streets and concrete crews have assisted in the creek maintenance efforts. We are also experiencing a shortage of inmates for our Inmate Crew due to prison transitions.

The FY 2009/2010 budget will include:

- The Maintenance Division is proposing reductions in specific performance measures based upon available funding, resources and Council priorities.

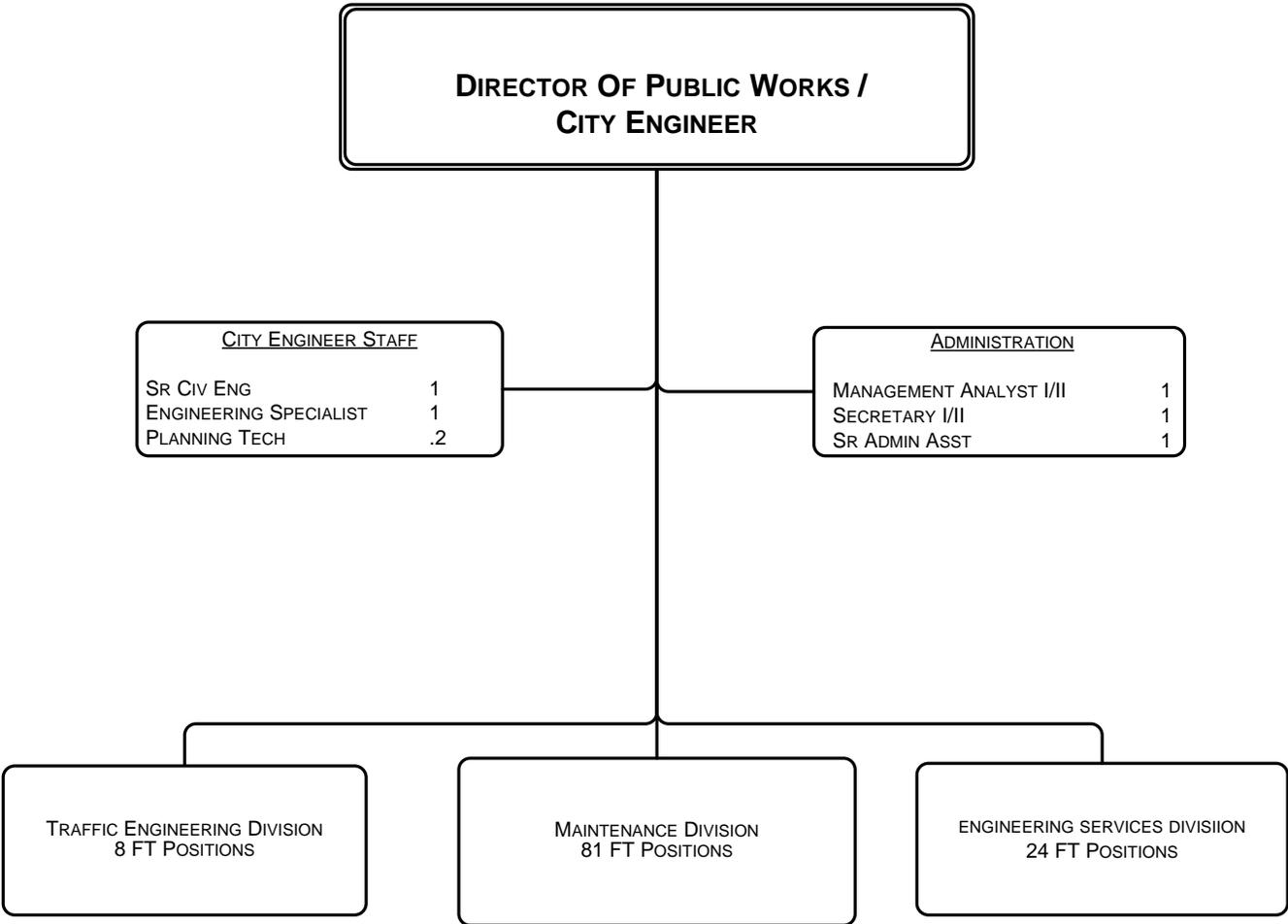
- The Division is currently working with the new California Air Resources Control Board (CARB) laws that will restrict diesel emissions that will result in costly vehicle replacements and/or modifications. These mandated vehicle replacements and modifications will need to be met to avoid costly fines by the Air Resources Board. Staff is on-track to achieve a 60% replacement/modification of our diesel fleet by the end of this year. This will have to be followed by the replacement/modification of the remaining 40% in the next two years. These remaining vehicles include many of the most expensive of the Public Works vehicles and will need continued funding to meet the mandated deadlines.

- The Division is re-evaluating both fees and costs of doing business for utility and sidewalk repairs. Staff is proceeding with a proposed increase to the fee for utility and outside agencies to recover City costs for these services. These fees have not yet been passed on to the residential property owners. Staff will be looking at the impacts to property owners and educating them on options for getting work performed.

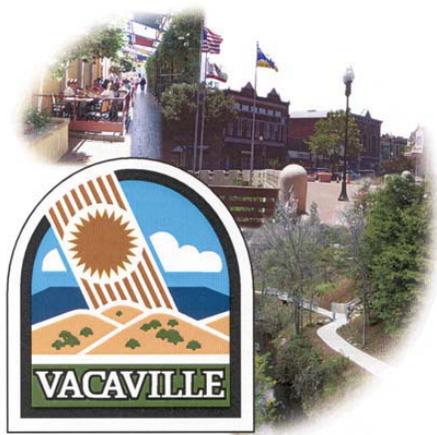


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CITY OF VACAVILLE
PUBLIC WORKS DEPARTMENT

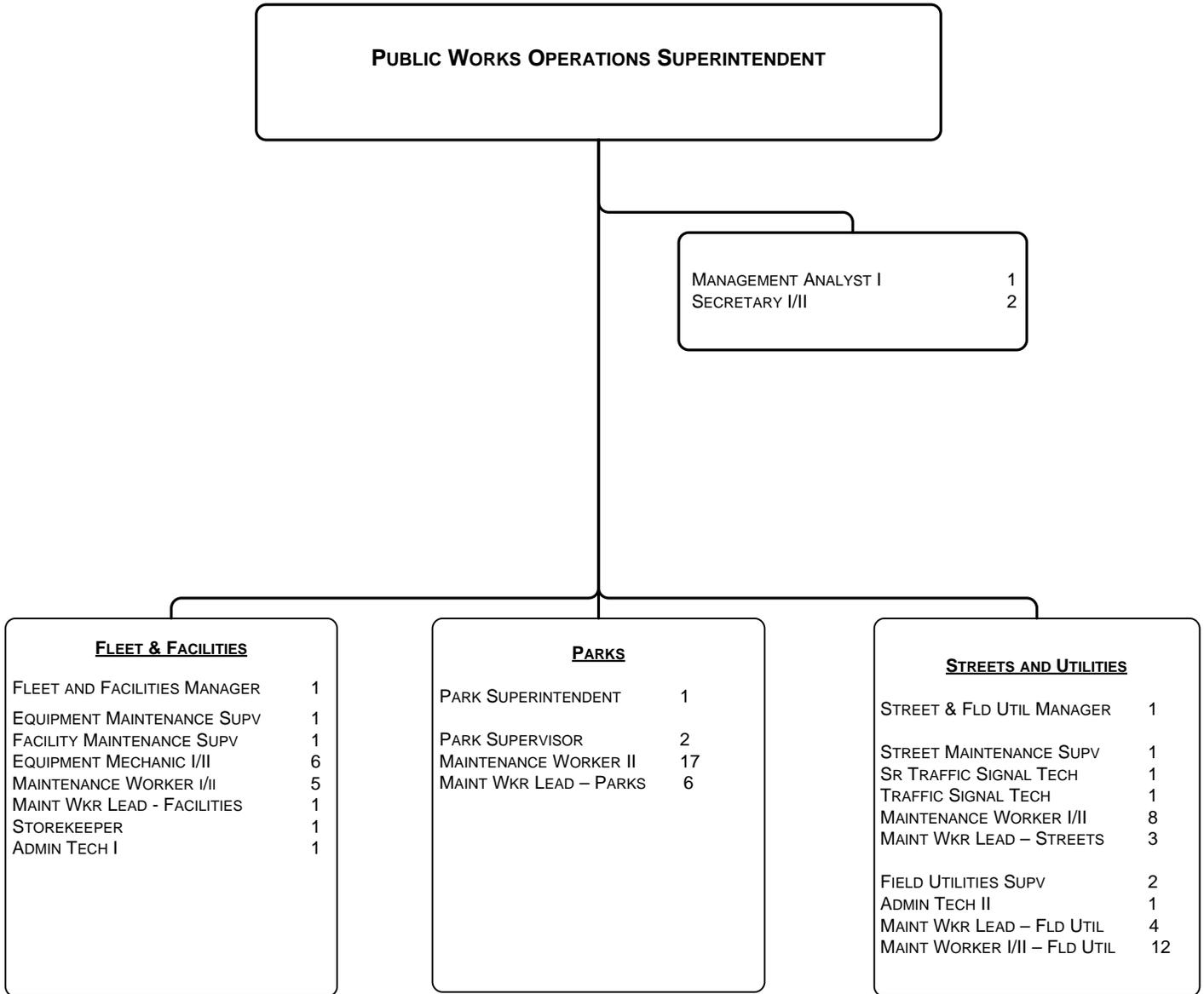


TOTAL FULL TIME POSITIONS
119.2



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CITY OF VACAVILLE
PUBLIC WORKS DEPARTMENT
MAINTENANCE



TOTAL FULL TIME POSITIONS
81

Frozen positions, as shown in the summary of positions, are included above.



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**City of Vacaville
FY 2009-2010 Budget**

PUBLIC WORKS DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$2,905,970	\$3,824,187	\$3,913,916	\$3,388,530
Overtime	31,306	39,287	73,359	75,927
Services and Supplies	1,496,589	1,252,269	1,352,405	1,308,850
Indirect Costs	1,073,280	1,027,709	1,014,030	1,303,855
One-time Costs	0	456,781	75,000	0
Technology Costs	81,849	45,705	80,201	52,538
Total Operating Expenditures	\$5,588,994	\$6,645,938	\$6,508,911	\$6,129,699
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$5,588,994	\$6,645,938	\$6,508,911	\$6,129,699
Source of Funding:				
General Fund - Discretionary Revenue	\$4,260,937	\$5,814,186	\$5,670,675	\$4,464,495
General Fund - Functional Revenue	36,217	43,981	77,412	94,626
Special Revenue - Gas Tax	1,291,840	787,771	760,824	1,570,578
Total Sources of Funding	\$5,588,994	\$6,645,938	\$6,508,911	\$6,129,699
Functional Distribution:				
Administration	\$665,377	\$689,502	\$481,144	\$390,714
Traffic Engineering	697,505	801,923	892,794	828,419
Street Maintenance	1,592,399	2,591,711	2,343,862	2,321,814
Traffic Safety	589,124	549,885	599,632	580,866
Concrete Maintenance	227,270	192,786	278,349	263,909
Storm Drainage	385,134	249,653	274,875	273,027
Public Buildings	751,972	822,643	859,222	781,900
Solid Waste Programs	199,963	257,374	231,662	157,858
Central Stores	156,179	166,275	178,856	171,890
Custodial Maintenance	324,072	324,186	368,515	359,302
Total Distribution	\$5,588,994	\$6,645,938	\$6,508,911	\$6,129,699



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City of Vacaville
 FY 2009-2010 Budget

PARKS MAINTENANCE DIVISION
 PUBLIC WORKS DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$1,352,032	\$1,437,777	\$1,511,326	\$1,448,173
Overtime	65,223	65,547	32,822	33,970
Services and Supplies	421,363	586,628	565,707	552,487
Indirect Costs	366,537	375,116	430,778	380,861
One-time Costs	20,079	7,940	0	0
Technology Costs	0	0	0	0
Total Operating Expenditures	\$2,225,233	\$2,473,007	\$2,540,633	\$2,415,491
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$2,225,233	\$2,473,007	\$2,540,633	\$2,415,491
Source of Funding:				
General Fund - Discretionary Revenue	\$1,762,928	\$2,022,207	\$2,096,485	\$1,870,131
General Fund - Functional Revenue	437,305	425,800	419,148	520,360
Transfer In - Redevelopment	25,000	25,000	25,000	25,000
Total Sources of Funding	\$2,225,233	\$2,473,007	\$2,540,633	\$2,415,491
Functional Distribution:				
Parks Administration	\$369,235	\$384,821	\$497,095	\$366,163
Parks and Grounds, North	773,728	995,485	898,624	884,830
Parks and Grounds, South	545,456	558,368	579,891	608,407
Keating Park	158,068	198,291	158,705	150,222
Ballfield Marking	17,395	25,907	28,565	28,743
Creekwalk/Town Square	71,648	64,476	87,155	87,963
Open Space/Weed Abatement	63,485	31,583	41,560	41,555
Pena Adobe/Lagoon Valley	124,581	109,106	70,283	70,431
Tree Maintenance	26,772	38,840	46,800	44,629
Al Patch Park	74,865	66,130	131,955	132,548
Total Distribution	\$2,225,233	\$2,473,007	\$2,540,633	\$2,415,491



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**City of Vacaville
FY 2009-2011 Budget**

**LIGHTING & LANDSCAPING DISTRICTS
PUBLIC WORKS DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	962,865	995,012	1,350,409	1,422,227
Overtime	18,635	18,421	0	0
Services and Supplies	479,199	466,823	1,155,398	1,077,411
Indirect Costs	332,805	401,395	37,362	135,038
Contribs to Cap. Improv. Fund	353,852	372,518	434,341	817,362
Contribs to Reserve	0	0	50,227	0
Total Operating Expenditures	\$2,147,356	2,254,169	\$3,027,737	\$3,452,039
Internal Cost Allocation	122,625	128,759	135,191	135,194
Net Operating Expenditures	\$2,269,983	\$2,382,928	\$3,162,928	\$3,587,232

Source of Funding:

General Fund - Discretionary Revenue	\$448,683	\$459,900	\$471,398	\$441,983
Special Revenues - L&L Assessments	2,086,093	2,511,444	2,341,428	2,353,031
Special Rev - Use of Reserve Funds	(264,793)	(588,416)	350,102	792,218
Total Sources of Funding	\$2,269,983	\$2,382,928	\$3,162,928	\$3,587,232

Functional Distribution:

Patwin Park	\$44,983	\$47,499	\$61,925	\$61,945
Vaca Valley Industrial Pk SBL	66,418	47,010	41,849	39,215
Vaca Valley Business Pk SBL	28,872	24,070	28,311	5,039
Nelson Park	34,269	42,845	69,526	49,984
Willows/Gramercy Park	35,248	32,279	39,464	42,847
Alamo Creek Park	93,696	90,336	98,597	102,336
Fairmont Beelard Park	46,319	41,680	53,630	52,179
Padan Park	63,075	59,998	70,205	80,604
Cambridge Park	44,901	40,640	49,392	56,618
Trower Park	37,600	38,793	47,538	45,183
North Orchard Park	52,211	55,491	78,759	74,724
Andrews Park	81,759	73,714	85,235	91,012
Ridgeview Zone (SBL/Park)	170,333	137,613	187,117	225,985
Browns Valley Zone (SBL/Park)	155,411	146,939	180,470	187,285
Gentry Meadowlands SBL	30,251	36,649	39,653	44,531
Country Village SBL	21,164	14,111	25,975	27,627
Prairie Rose SBL	24,046	27,078	31,231	32,231
Stonegate SBL	74,876	82,254	84,623	78,930
Regency Zone (SBL/Cooper Park)	125,614	93,283	119,159	134,337
Hawkins (Valley Oak) Park	22,905	61,474	71,141	100,116
Gentry Meadowlands Park	83,748	68,839	127,402	130,714
Orange Tree Business Park SBL	70,484	58,067	77,892	75,702
Stonegate/Regency DB	2,204	11,354	10,907	19,742
Vaca Valley Business Drainage	1,730	432	1,321	1,320
Vaca Valley Industrial Drainage	3,880	19,860	9,504	9,502
Auto Mall SBL	5,688	2,890	9,049	21,049
Interchange BP SBL	12,344	6,697	12,126	24,126
Royal Cathay SBL	6,075	13,376	9,053	11,053

Account Description	2006/07	2007/08	2008/09	2009/10
	Actual	Actual	Adopted Budget	Proposed Budget
Community Ctr SBL	639	17,871	21,736	29,736
Community Center NP	26,488	27,048	42,108	36,495
Southwood Park	64,760	44,891	49,846	50,748
Stonegate Park	57,137	60,525	86,959	122,913
Country Village/Prairie Rose DB	8,979	10,740	35,148	43,804
Downtown Landscaping	71,211	56,190	84,974	114,761
Spring Lane SBL	1,962	1,632	2,283	3,014
Burton Estates SBL	3,867	1,394	3,710	8,709
Vacaville Business Park SBL	20,697	20,316	28,081	35,078
Arlington Community Park	106,763	106,814	111,972	121,790
Fairmont Beelard SBL	8,375	6,973	7,740	10,240
Pheasant Country Park	81,762	49,389	59,953	60,642
Southwood SBL	1,275	1,908	2,082	2,886
Vacaville Bus Park Drn	3,342	25,401	26,740	34,740
Interchange Bus Park DB	737	2,472	7,720	4,180
Cambridge SBL	7,605	4,934	10,256	18,253
Allison/Ulatis Median SBL	46,111	38,234	63,210	122,883
Auto Mall LT	557	6,763	1,902	1,902
Interchange LT	4,413	4,443	4,560	4,560
Vacaville Bus Park LT	2,355	22,625	7,964	14,964
Royal Cathay LT	1,143	2,674	1,543	1,543
Cannon Station SBL	28,687	41,363	40,070	50,071
Cannon Station Park	72,981	67,568	108,223	173,201
Nelson SBL	2,998	3,495	3,192	3,492
Theatre Landscaping (Basic SBL)	4,137	4206	6,386	8,886
Allison/Ulatis LT	18,677	18,098	21,175	17,815
Vaca Valley Bus. Pk II SBL	0	0	0	0
Vaca Valley Bus. Pk DB	2,137	2,169	39,076	39,076
Vaca Valley Bus. Pk LT	4,455	7,801	3,306	3,307
Petco/I80 SBL	1,400	1,200	6,394	1,394
Crestgate Cove SBL	13,326	16,224	19,500	22,500
Cooper Buffer SBL	13,644	17,360	21,333	18,817
Normandy Meadows NP	8,461	8,376	12,754	18,299
Granada Lane SBL	3,150	2,482	2,224	2,224
Orange Drive MN	1,917	1,828	2,105	2,605
Orange Drive LT	4,835	7,089	4,530	4,530
Countrywood SBL	26,987	40,851	22,392	22,392
Skyview SBL	29,100	20,424	16,851	24,820
Laurel Woods SBL	20,464	15,974	18,409	19,386
Laurel Woods DB	133	5,088	6,009	13,007
North Village SBL	5,534	21,634	95,991	60,186
North Village OS	0	677	0	0
Vaca Valley Bus Pk II-LT	0	4,330	8,010	8,509
Middle Horse Creek DR	0	7,275	8,098	15,100
Costco LT	2,436	2,349	4,066	5,166
Costco SBL	6,634	6,727	7,169	13,030
Hampton Park LT	1,463	1,416	1,298	1,298
Quinn Rd LT	519	2,866	2,410	1,410
North Village DB	133	731	15,068	19,051
North Village LT	7,712	8,081	13,533	13,533
Alamo Place LT	3,830	15,740	4,982	6,582
Alamo Place DR	0	11,727	11,570	15,570
Majestic Oak SBL	424	6,730	14,869	12,468
Majestic Oak LT	708	1,551	2,267	1,267
Majestic Oak DR	1,730	5,499	9,033	14,033

Account Description	2006/07	2007/08	2008/09	2009/10
	Actual	Actual	Adopted Budget	Proposed Budget
Villages on Vine SBL	2,658	11,730	15,166	21,383
Villages on Vine LT	2,066	9,689	4,108	4,108
Villagio SBL	5,808	9,359	18,462	1,090
Villagio LT	626	1,592	890	176
Nob Hill LT	0	10	76	18,134
Portofino SBL	556	12,637	12,115	0
Nob Hill OS	0	702	712	11,982
Amber Ridge SBL	595	9,942	10,381	5,727
Portofino LT	250	2,843	5,552	22,004
Maplewood SBL	1,416	7,691	14,305	7,169
Maplewood LT	186	224	5,669	8,788
Maplewood DR	210	291	7,788	0
Meadowood SBL	444	5,402	3,000	7,905
Meadowood LT	317	286	8,706	0
Southtown SBL	1,838	12,303	10,000	21,687
Southtown LT	371	609	21,687	0
Southtown NP	743	16,556	38,446	28,241
Cheyenne SBL	1,860	1,995	0	13,065
Cheyenne LT	382	605	10,243	13,000
Ventana SBL	762	4,255	6,065	1,049
Southtown DB	0	1,734	18,897	10,000
Cheyenne OS	0	3,571	3,000	8,888
Cheyenne DB	0	403	8,630	9,630
Vine Meadows LT	0	77	0	0
Vine Meadows DR	0	96	0	0
Sterling Chateau #2	0	45	749	647
Sterling Chateau #3	0	26	447	5,500
Stratton Estates OS	0	672	4,000	0
Ivywood OS	0	145	0	1,012
*** Nut Tree Project SBL	0	0	0	53,451
*** Nut Tree Project LT	0	0	0	9,794
Total Distribution	\$2,269,983	\$2,382,928	\$3,162,928	\$3,587,232

NOTE: Final figures for L&L Districts will come from the annual levy reports approved by City Council.

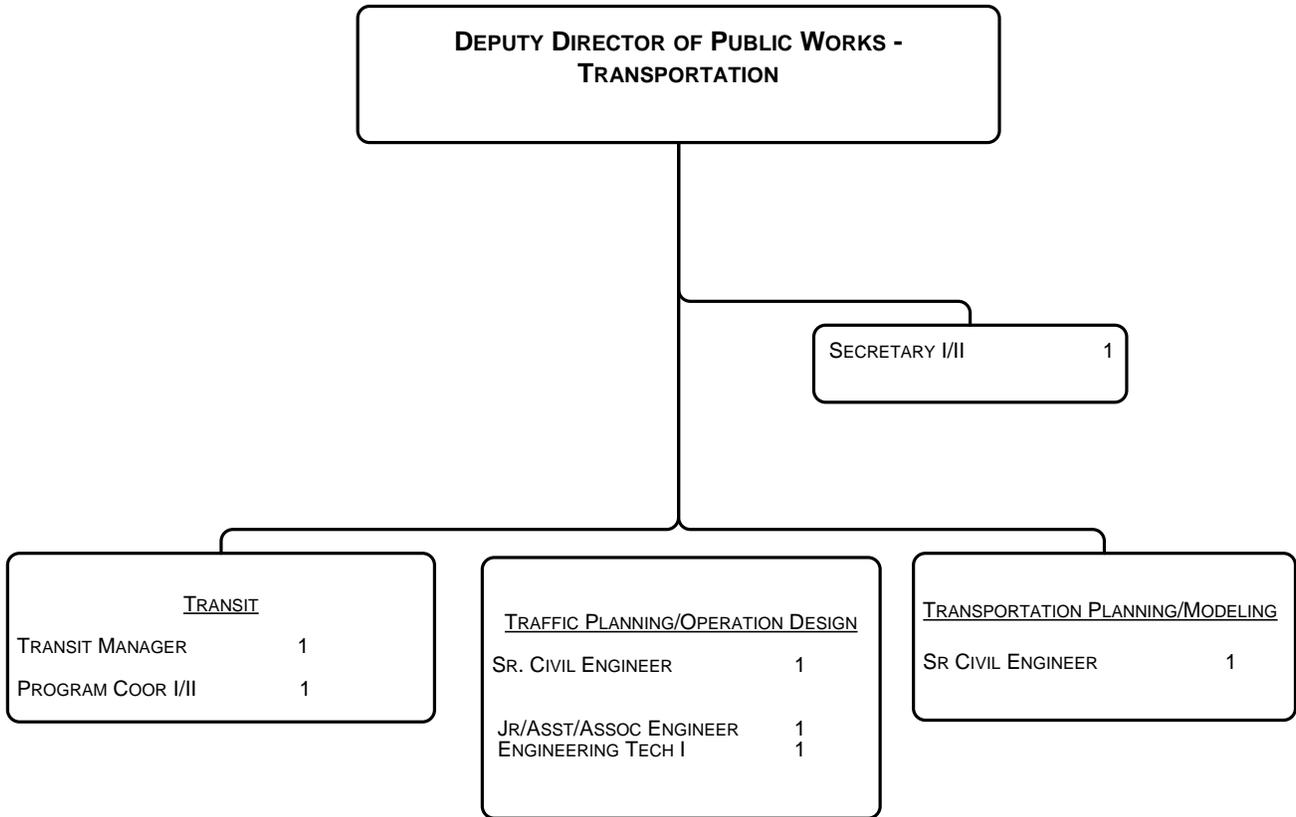
**Reserve is not entered as budget because it is already in fund balance.

***New in FY 08/09



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CITY OF VACAVILLE
TRAFFIC ENGINEERING/TRANSIT DIVISION



TOTAL FULL TIME POSITIONS
8



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**City of Vacaville
FY 2009-2010 Budget**

**TRANSIT OPERATIONS
PUBLIC WORKS DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$154,352	\$171,323	\$259,118	\$280,396
Overtime	131	0	0	0
Services and Supplies	1,759,174	1,739,572	1,559,757	1,556,427
Indirect Costs	529,933	597,355	249,048	244,089
One-time Costs	0	0	0	0
Technology Costs	6,749	3,458	3,435	9,816
Total Operating Expenditures	\$2,450,339	\$2,511,708	\$2,071,358	\$2,090,728
Internal Cost Allocation	50,614	53,381	55,523	57,466
Net Operating Expenditures	\$2,500,953	\$2,565,089	\$2,126,881	\$2,148,194
Source of Funding:				
Transportation Development Act (TDA)	\$2,194,350	\$1,259,203	\$871,895	\$853,681
Federal Transit Administration (FTA)	0	960,598	933,460	953,000
Fairbox revenue	292,480	326,065	306,510	321,513
Advertising revenue	14,123	19,223	15,016	20,000
Total Sources of Funding	\$2,500,953	\$2,565,089	\$2,126,881	\$2,148,194
Functional Distribution:				
Fixed Route - City Coach/SRTP	\$1,693,274	\$1,768,616	\$1,527,685	\$1,506,158
Fixed Route City Link (Fairfield)	140,307	146,466	0	0
Special Services -Taxi and Paratransit	497,261	533,879	599,196	642,036
Fixed Route - Ferry (Vallejo)	0	0	0	0
Solano Bart Express (Fairfield)	170,111	116,128	0	0
Total Distribution	\$2,500,953	\$2,565,089	\$2,126,881	\$2,148,194



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Engineering Services Division

The Engineering Services Division of the Public Works Department provides for the design, inspection, and contract administration of all Capital Improvement Program (CIP) projects, inspects public right-of-way construction for private developments, and runs the Transportation System Management (TSM) program for Vacaville. In addition, the Division is responsible for developing and maintaining the City Standard Specifications, mapping for GIS, and filing of construction plans for projects within the public right-of-way. The Engineering Services Division is comprised of three sections: Administrative Support, Design, and Construction Administration.

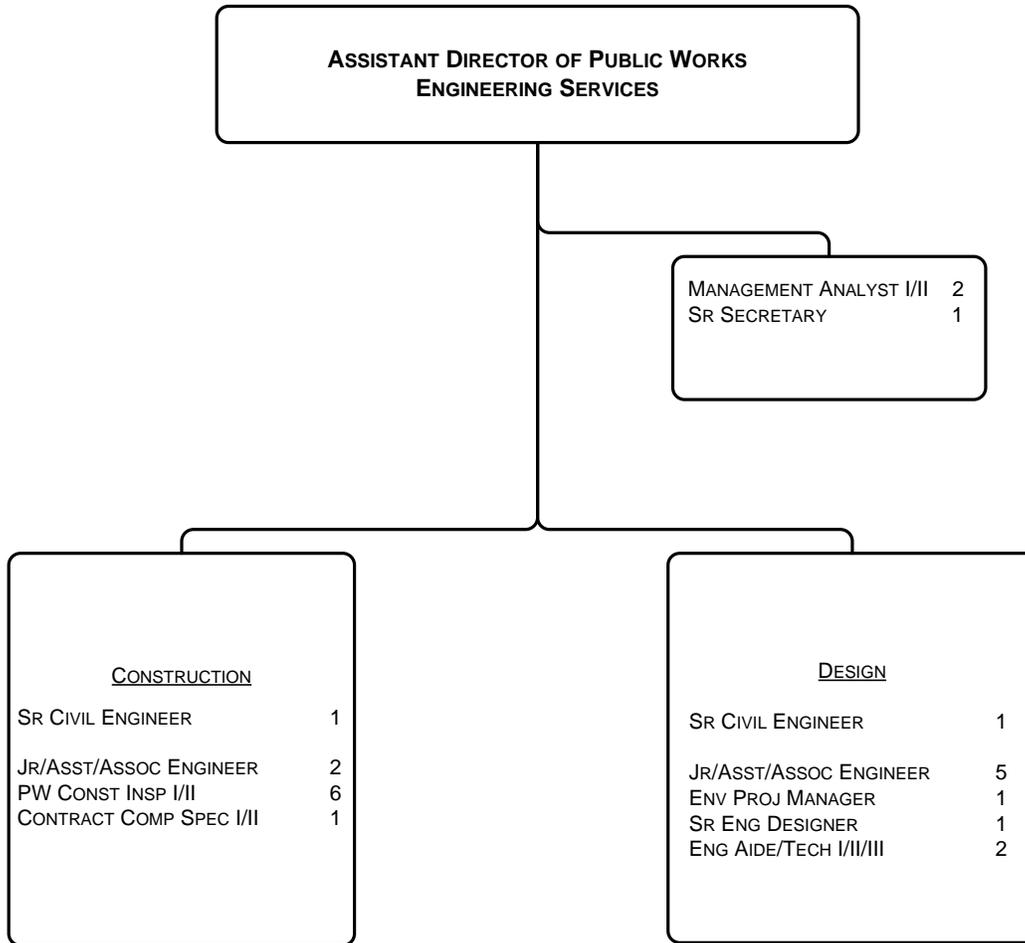
BUDGET HIGHLIGHTS

There is no increase requested for the Public Works Engineering Division. Redistribution of funds among the object codes is attached.

The Engineering Division has made the following changes for an approximate expense reduction to the Division's engineering enterprise fund of \$280K (10% of the fund):

- Relocated Construction Section Associate Engineer to vacant supervisory position in Maintenance. Funding will be transferred directly or indirectly through Lighting and Landscaping Assessment District (L&L's). Savings of \$163K.
- Relocated Public Works Engineering Inspector to Traffic Engineering. Funding will be transferred to Development Impact Fees, Traffic CIP's, and Transit. Savings of \$117K.

CITY OF VACAVILLE
ENGINEERING SERVICES DIVISION



TOTAL FULL TIME POSITIONS
24

**City of Vacaville
FY 2009-2010 Budget**

**ENGINEERING SERVICES
PUBLIC WORKS DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$1,000,923	\$1,064,193	\$2,844,196	\$2,641,077
Overtime	5,717	5,161	1,576	1,631
Services and Supplies	107,971	65,628	146,731	142,030
Indirect Costs	97,604	469,988	107,732	103,730
One-time Costs	9,117	537	0	0
Technology Costs	47,979	51,700	50,172	42,447
Total Operating Expenditures	\$1,269,311	\$1,657,207	\$3,150,407	\$2,930,915
Internal Cost Allocation	347,570	364,949	381,641	394,998
Net Operating Expenditures	\$1,616,881	\$2,022,156	\$3,532,048	\$3,325,913

Source of Funding:

Transfer In - General Fund	\$40,000	\$40,000	\$40,000	\$40,000
Transfer In - Redevelopment	20,000	20,000	20,000	20,000
Transfer In - Utilities DIF	20,000	20,000	20,000	20,000
Traffic Impact Fees (TSM)	143,747	148,586	143,512	140,701
Special Fund Revenue	1,393,134	1,793,570	3,308,536	3,105,212
Total Sources of Funding	\$1,616,881	\$2,022,156	\$3,532,048	\$3,325,913

Functional Distribution:

Engineering & Inspection Services	\$1,473,134	\$1,873,570	\$3,388,536	\$3,185,212
Transportation Systems Management	143,747	148,586	143,512	140,701
Total Distribution	\$1,616,881	\$2,022,156	\$3,532,048	\$3,325,913



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City of Vacaville
FY 2009-2010 Budget

DEVELOPMENT ENGINEERING
PUBLIC WORKS DEPARTMENT

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$399,331	\$307,234	\$180,390	\$161,642
Overtime	3,531	47	3,000	3,105
Services and Supplies	14,846	31,262	35,125	38,361
Indirect Costs	5,389	5,074	6,000	6,100
One-time Costs	0	0	0	0
Technology Costs	11,601	4,093	3,954	2,871
Total Operating Expenditures	\$434,698	\$347,710	\$228,469	\$212,079
Internal Cost Allocation	23,364	24,532	25,654	26,552
Net Operating Expenditures	\$458,061	\$372,242	\$254,123	\$238,631
Source of Funding:				
Development Related Fund Revenue	177,651	152,507	324,000	151,565
Other - Development Related Fund Balance	280,410	219,735	(69,877)	87,066
Total Sources of Funding	\$458,061	\$372,242	\$254,123	\$238,631
Functional Distribution:				
Development Engineering	\$458,061	\$372,242	\$254,123	\$238,631
Total Distribution	\$458,061	\$372,242	\$254,123	\$238,631

Note: This division was moved from Community Development to Public Works.



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UTILITIES DEPARTMENT

The Utilities Department acquires, treats, and delivers clean drinking water and collects, treats, and environmentally disposes of wastewater and biosolids. The operation of the water treatment facilities and the wastewater treatment facilities is regulated through permits issued by the California Department of Public Health and the State of California's Central Valley Regional Water Quality Control Board (Regional Board), respectively. These two agencies establish standards and monitor compliance through frequent reporting and on-site inspections to ensure that water quality, water conservation, public health, and environmental concerns are addressed.

BUDGET HIGHLIGHTS

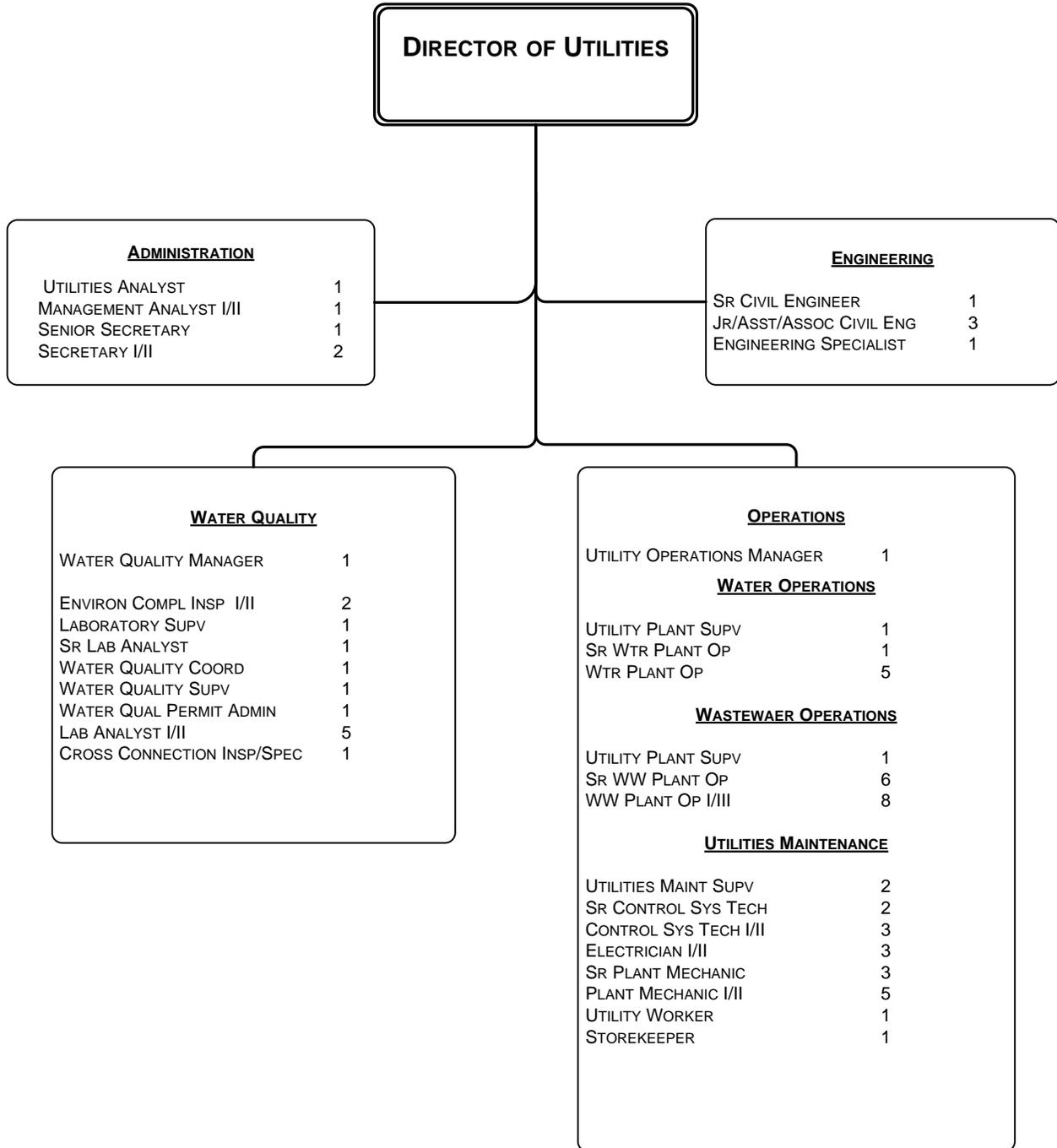
In 2007 the City completed the Easterly Wastewater Plant Renovation and Expansion Project which increased plant capacity from 10 MGD to 15 MGD. Based on the City's most optimistic growth database, plant capacity would last until 2027, eighteen years. In April 2008, the Regional Board adopted a new permit for the Easterly Wastewater Treatment Plant which added new treatment requirements which will necessitate costly improvements to the Easterly Plant. The Regional Board also issued the City a Time Schedule Order which requires nitrate reduction facilities to be operating prior to April 2013, and tertiary level treatment and blending elimination facilities to be operating by April 2015.

Since the completion of the Easterly Expansion project construction, ongoing projects to start-up or modify equipment and processes have been completed. With this, Plant shut-downs and related staff overtime has been nearly eliminated. Overtime was reduced by 38% in a one-year period, and the Department will continue to be vigilant in our pursuit of further reductions.

To address the wastewater permit requirements and the Time Schedule Order, the City has begun work on a Facility Plan, consultant selection, and loan application for the new treatment requirements (Tertiary Project). Pre-design is scheduled to begin in the spring of 2009 and carry through into the 2009/2010 fiscal year. The O&M portion of this project is not budgeted in this document; however, the Tertiary Project financing plan and any required rate increases or budget changes are currently being developed and will be brought before City Council later in 2009.

The proposed FY09/10 operating budget for the Utilities Department contains no equipment or supplies augmentations. Increases in electricity, natural gas, and chemicals are expected; however, these individual object code budgets were covered in part by the annual cost of living adjustment now included in our rate structure and by internal reallocation of budget. The purchase of new or upgraded equipment for the Water Quality laboratory is being deferred, as is the replacement of aging vehicles.

CITY OF VACAVILLE
UTILITIES



TOTAL FULL TIME POSITIONS
68

**City of Vacaville
FY 2009-2010 Budget**

**WATER UTILITY
UTILITIES DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$3,571,864	\$4,055,576	\$4,425,043	\$4,568,062
Overtime	124,572	121,828	107,993	125,131
Services and Supplies	6,133,322	5,525,428	6,282,227	6,101,384
Indirect Costs	1,318,670	1,375,867	847,134	1,146,833
One-time Costs	0	17,821	9,033	11,006
Technology Costs	7,333	11,398	16,800	6,272
Transfers to Capital Reserve	938,881	1,126,616	1,600,000	1,610,000
Total Operating Expenditures	\$12,094,642	\$12,234,534	\$13,288,230	\$13,568,688
Internal Cost Allocation/Bad Debt Expense	1,022,890	1,099,011	1,104,084	1,214,000
Net Operating Expenditures	\$13,117,532	\$13,333,545	\$14,392,314	\$14,782,688
Source of Funding:				
Enterprise Fund Revenue	\$11,372,419	\$15,811,125	\$13,962,471	\$15,080,481
Use of (Contribution To) Fund Balance	1,745,113	(2,477,580)	429,843	(297,793)
Transfer in from Sewer Fund	0	0	0	0
Total Sources of Funding	\$13,117,532	\$13,333,545	\$14,392,314	\$14,782,688
Functional Distribution:				
Water Supply and Production	\$4,074,506	\$3,982,822	\$4,367,134	\$4,447,041
Transmission and Distribution	1,382,730	1,448,280	1,557,196	1,612,201
Customer Services: Field Service	1,557,340	363,504	387,252	401,225
NBR Treatment Plant	2,224,717	2,173,534	2,314,000	2,395,000
Utilities Maintenance	954,777	987,311	978,000	1,031,778
Water Conservation Program	22,992	21,419	39,000	40,000
Backflow Repair/Maint	184,776	181,017	209,285	179,021
Water Quality Laboratory	297,954	325,051	319,000	338,485
Equipment Repair and Maint	127,903	174,798	0	0
Engineering Services	43,194	41,736	59,613	61,035
Facilities Replacement (Transfer)	(52,982)	1,126,614	1,600,000	1,610,000
Cost Distributions/Bad Debt Expense	1,022,890	1,099,011	1,104,090	1,214,000
Excise Taxes (Measure G)	1,276,735	1,408,448	1,457,744	1,452,903
Total Distribution	\$13,117,532	\$13,333,545	\$14,392,314	\$14,782,688



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**City of Vacaville
FY 2009-2010 Budget**

**SEWER UTILITY
UTILITIES DEPARTMENT**

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$5,286,078	\$5,817,869	\$6,666,104	\$6,807,816
Overtime	570,016	640,964	167,263	411,384
Services and Supplies	5,723,558	5,651,789	5,507,951	5,657,494
Indirect Costs	2,125,055	2,509,496	1,800,797	1,995,611
Transfer to Water Fund	0	0	0	0
One-time Costs	65,999	54,408	15,302	4,783
Technology Costs	12,046	33,960	65,999	56,444
Transfers to Capital Reserve	4,657,444	4,225,657	4,540,000	3,386,900
Total Operating Expenditures	\$18,440,196	18,934,143	18,763,416	18,320,432
Internal Cost Allocation/Bad Debt & Debt Expense	1,318,311	1,391,356	1,490,796	1,576,029
Net Operating Expenditures	\$19,758,507	\$20,325,499	\$20,254,212	\$19,896,461
Source of Funding:				
Enterprise Fund Revenue	\$18,822,730	\$19,456,447	\$19,727,570	\$20,121,617
Use of (Contribution To) Fund Balance	935,777	869,052	526,642	(225,156)
Total Sources of Funding	\$19,758,507	\$20,325,499	\$20,254,212	\$19,896,461
Functional Distribution:				
Easterly Treatment Plant	\$4,692,511	\$5,323,335	\$4,669,239	\$5,266,788
Industrial Treatment Plant	172,907	37,621	0	0
System Maintenance	1,213,750	1,430,073	1,580,213	1,496,544
System Administration	1,553,437	1,456,337	1,505,791	1,411,145
Utilities Maintenance	2,131,750	2,191,809	2,283,000	2,429,510
Water Quality Laboratory	746,639	752,153	798,752	798,437
Source Control	435,064	574,497	676,311	632,194
Sludge Disposal	0	0	56,000	56,000
Easterly Permitting	1,900	18,432	71,042	69,672
Cogeneration	220	0	1,649	1,707
Equipment Repair & Maintenance	457,362	453,654	0	0
Engineering Services	65,211	62,604	89,420	91,535
Facilities Replacement (Transfer)	4,657,444	4,225,657	4,540,000	3,386,900
Transfers out to Water Fund	0	0	0	0
Cost Distributions/Bad Debt & Debt Expense	1,318,311	1,391,356	1,490,796	1,576,029
Excise Taxes (Measure G)	2,312,000	2,407,971	2,492,000	2,680,000
Total Distribution	\$19,758,507	\$20,325,499	\$20,254,212	\$19,896,461



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NON-DEPARTMENTAL

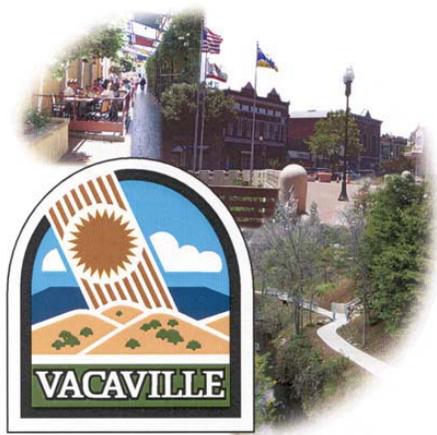
The Non-Departmental budget funds operating costs of a general nature, not associated with a particular department. Examples include property tax administration charges imposed by the County; museum maintenance support; membership dues for the League of California Cities and ABAG; animal shelter costs; utilities costs not associated with a particular department; employee training programs; and the employee assistance program. The Non-Departmental budget also includes debt service payments on open space acquisitions, and a \$150,000 contribution to the library (allocated from Measure I revenues).

BUDGET HIGHLIGHTS

The Non-Departmental budget includes funding for the costs of animal control and animal shelter services. The former was increased 5% over the previous fiscal year while the latter is projected to increase 10% based on the actual FY08/09 increase. Under the terms of the MOU, the City receives all fees for the licensing of animals within its jurisdiction.

The proposed budget further includes \$27,960 for the City's share of an interim director and annual maintenance costs for the Solano Emergency Communications Activities (SECA) countywide interoperability project, \$7,100 for the surveillance camera maintenance agreement, and \$11,400 for the costs associated with the use of the reverse 911 notification system. County property tax administration fees have increased to a projected \$318,329. In total, the FY09/10 budget has been reduced an additional 1% over the prior fiscal year.

General fund vehicle replacement costs remain budgeted at \$200,000 per year. Primarily used for patrol cars and maintenance vehicles, these costs, normally funded through a General Fund operating transfer, will again be from fund balance this fiscal year



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**City of Vacaville
FY 2009-2010 Budget**

NON-DEPARTMENTAL

Account Description	2006/07 Actual	2007/08 Actual	2008/09 Adopted Budget	2009/10 Proposed Budget
Operating Expenditures:				
Salaries and Benefits	\$15,006	\$7,071	\$15,070	\$15,597
Services and Supplies	981,500	1,329,304	1,505,968	1,303,307
Indirect Costs	604,082	643,211	593,977	607,674
One-time Costs**	10,507	16,569	297,960	317,960
Technology Costs	17,160	60,491	28,295	23,407
Total Operating Expenditures	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945
Internal Cost Allocation	0	0	0	0
Net Operating Expenditures	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945

Source of Funding:

General Fund - Discretionary Revenue	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945
Total Sources of Funding	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945

Functional Distribution:

Non-Departmental - General	\$1,146,601	\$1,545,339	\$1,941,205	\$1,917,945
Radio System*	142,477	172,130	209,629	200,000
Library subsidy	150,000	150,000	150,000	150,000
Open Space Debt Payments	189,177	189,177	140,436	0
Total Distribution	\$1,628,255	\$2,056,646	\$2,441,270	\$2,267,945

Note:

*Vehicle replacement contributions shown as operating transfer; see
"Sources and Uses: General Fund Operations"*

**Radio system (maintenance and site lease costs) previously included in the IT Division Budget.*

***Includes \$150,000 library subsidy beginning in FY 08/09.*



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