



ESTABLISHED 1850

CITY OF VACAVILLE
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**CITY OF VACAVILLE
PLANNING COMMISSION APPLICATION**

Commissioners must be at least 18 years of age and reside within the incorporated limits of the City of Vacaville.

NAME _____ Email: _____

ADDRESS: _____ ZIP _____

TELEPHONE: (Preferred) _____ (Alternate) _____

BUSINESS TITLE/OCCUPATION: _____

COMPANY/ORGANIZATION: _____

HOW MANY YEARS HAVE YOU BEEN A VACAVILLE RESIDENT: _____

LIST PREVIOUS CIVIC OR PUBLIC SERVICE EXPERIENCE OR INVOLVEMENT (boards, commissions, committees, service organizations):

WHAT QUALIFICATIONS DO YOU HAVE THAT YOU WOULD ADD VALUE TO THE PLANNING COMMISSION?

WHAT WOULD YOU LIKE TO ACCOMPLISH THROUGH YOUR SERVICE AS A PLANNING COMMISSIONER?

HAVE YOU OR ANY OF YOUR RELATIVES CURRENTLY OR IN THE PAST WORKED FOR THE CITY OF VACAVILLE?
(If yes, please list name(s):

ARE YOU AWARE OF ANY BUSINESS OR PERSONAL RELATIONSHIPS THAT MAY CREATE A CONFLICT OF INTEREST FOR YOU AS A PLANNING COMMISSIONER? (SPECIFY):

PLEASE LIST TWO REFERENCES:

ABOUT THE PLANNING COMMISSION:

The Planning Commission is composed of seven commissioners serving staggered two-year terms. Commissioners are appointed by the City Council and receive a stipend of \$80 per month. The Planning Commission participates in the administration of the planning laws and policies of the City. It is responsible for recommending to the City Council ordinances and resolutions necessary to implement the General Plan and adopted development policy. The Commission also conducts necessary public hearings to administer the planning laws and policies of the City and acts upon applications for zoning amendments, conditional use permits, variances, subdivisions, and other related functions.

COMMISSION MEETING SCHEDULE AND ATTENDANCE:

The Planning Commission meets on the 1st and 3rd Tuesday of month at 7 pm in the Vacaville City Council Chamber. On occasions, the commission chair may call special meetings if necessary. Commissioners are expected to be fully prepared to discuss and take action on agenda items. Prospective applicants should seriously consider the time commitment of serving on a commission and evaluate their ability to meet that commitment. It is important that all commission members attend and actively participate in commission meetings as well as the programs for which their commission is responsible. In addition to attending meetings, commissioners spend a considerable amount of time preparing for meetings by reviewing the agenda packet and, when applicable, making site visits, or attending other meetings as representatives of the Planning Commission. Individuals with heavy business and/or personal commitments may find those commitments preclude effective service on a commission.

Appointment of members will be made by the City Council at an open City Council meeting. Upon appointment, designated members will be required to file a Conflict of Interest disclosure statement and complete 2 hours of certified Ethics Training in accordance with AB 1234. In accordance with the California Public Records Act, this application will become a public record and will be available for public inspection or duplication upon request.

I certify that the information provided on this application is true and correct and I am aware of the obligations and responsibilities of appointment to the Planning Commission and am willing and able to fulfill this commitment should I be appointed:

Please sign here

Date
